

**MINUTES OF BOARD OF TRUSTEES: August 19, 2025**  
**CLEAR LAKE SANITARY DISTRICT, CERRO GORDO COUNTY, IOWA**

The regular board meeting was called to order by President Bale at 5:30 p.m. Bale indicated to those present that the meeting was being tape recorded for meeting minute generation purposes.

Trustees present: Mark Bale (President)  
Tony Nelson (Treasurer)  
Larry Adams (Clerk)  
Tracy Peterson

Absent: Robert Wolfram, Jr.  
Taylor Moore, Finance Director

Also present: Mitch Hanson, Administrator

Item #1. Opportunity for public to speak. No public present.

Item #2. Consent Agenda:

- Approve July 2025 Financial Statement.
- Approve July 2025 Invoices.
- Approve July 22<sup>nd</sup>, 2025 Board Meeting Minutes.

Motion by Nelson, second by Peterson to approve the Consent Agenda. Motion carried, all Trustees present voting 'aye'.

Item #3. Maintenance Facility.

- Pay Request #4 \$79,031.56. Motion by Adams, second by Peterson to approve Pay Request #4 in the amount of \$79,031.56 to Steege Construction. Motion carried, all Trustees present voting 'aye'.

Item #4. Lift Station #6 Pump Replacement Quote - \$98,694.00. Motion by Peterson, second by Nelson to approve the purchase of two KSB Pumps for Lift Station #6 in the amount of \$98,694.00 from Quality Flow Systems. Motion carried, all Trustees present voting 'aye'.

Item #5. GO Bond Series 2021A Arbitrage - \$213,371.92. Motion by Nelson, second by Adams to approve the arbitrage payment in the amount of \$213,371.92 to the US Treasury. Motion carried, all Trustees present voting 'aye'.

Item #6. 2025 Computer Upgrades and Install. Motion by Peterson, second by Adams to approve the estimate of \$21,366.38 for the purchase and install of computers, switch and server battery backup for the 2025 Computer Upgrade Project. Motion carried, all Trustees present voting 'aye'.

Item #7. Unfinished Business. No unfinished business to be discussed.

Item #8. Administrator's Report. Hanson noted that himself, Moore and Bale met with Representative Bloomingdale to discuss some changes the District would like to see to Chapter

358 of the Iowa Code, as well as updating her on the major projects that have been completed over the past few years. Hanson also said he plans on having an updated quote for the digester building roof for next meeting.

Item #9. Trustee's Report. No report.

There being no further business to discuss, motion by Adams, second by Peterson to adjourn. Motion carried, all trustees present voting 'aye'. Meeting adjourned at 6:14 p.m.

ATTEST:

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Larry Adams, Clerk

**Clear Lake Sanitary District**  
**Standard Monthly Invoices already paid as of August 19, 2025**

Check #	Date	Vendor Name	Amount	Description
EFT	07/23/25	NET PAYROLL	26,327.94	07/23/25 NET PAYROLL
EFT	07/23/25	FEDERAL W/H	9,263.75	07/23/25 FEDERAL WITHHOLDING
EFT	07/23/25	IPERS W/H	11,792.01	07/23/25 IPERS WITHHOLDING
EFT	07/23/25	IA DEPT. REV.	2,129.39	07/23/25 STATE W/H
EFT	08/06/25	NET PAYROLL	28,258.33	08/06/25 NET PAYROLL
EFT	08/06/25	FEDERAL W/H	9,967.28	08/06/25 FEDERAL WITHHOLDING
EFT	08/06/25	POSTMASTER	2,187.69	JULY BILL MAILING
EFT	08/14/25	IA DEPT. REV.	1,195.65	JUL '25 SALES TAX
27862	07/30/25	IOWA ONE CALL	57.60	LOCATE CHARGES
27863	07/30/25	ALLIANT ENERGY	3,739.05	ELECTRIC/GAS
27864	07/30/25	SPILMAN, DENNIS	547.59	2025 DEDUCTIBLE REIMBURSEMENT
27865	07/30/25	IDEXX LABS	1,154.24	LAB SUPPLIES
27866	07/30/25	AVESIS	246.40	VISION INSURANCE PREMIUMS
27867	07/30/25	PUEGGEL, GRANT	4,708.29	2025 DEDUCTIBLE REIMBURSEMENT
27868	07/30/25	PEKIN LIFE INSURANCE	571.54	LIFE INSURANCE PREMIUMS
27869	07/30/25	CARDMEMBER SERVICES	0.94	ACE HARDWARE - JET TRUCK PARTS
27869	07/30/25	CARDMEMBER SERVICES	635.25	FLEET FARM - BIOSOLIDS BLDG PARTS
27869	07/30/25	CARDMEMBER SERVICES	915.10	MENARDS - BIOSOLIDS BLDG PARTS
27869	07/30/25	CARDMEMBER SERVICES	140.66	MENARDS - BIOSOLIDS BLDG PARTS
27869	07/30/25	CARDMEMBER SERVICES	1,183.14	HARBOR FREIGHT - BIOSOLIDS BLDG TOOLS
27869	07/30/25	CARDMEMBER SERVICES	633.95	CLTEL - PHONE/INTERNET SERVICE
27869	07/30/25	CARDMEMBER SERVICES	9.59	ACE HARDWARE - 5/8 EQ PANEL PARTS
27869	07/30/25	CARDMEMBER SERVICES	54.96	ACE HARDWARE - SHOP SUPPLIES
27869	07/30/25	CARDMEMBER SERVICES	1,085.98	AMAZON - SUMP PUMPS
27869	07/30/25	CARDMEMBER SERVICES	113.96	MOTION INDUSTRIES - BIOSOLIDS BLDG PARTS
27869	07/30/25	CARDMEMBER SERVICES	369.06	MENARDS - BIOSOLIDS BLDG PARTS
27869	07/30/25	CARDMEMBER SERVICES	13.90	AMAZON - SUMP PUMP PARTS
27869	07/30/25	CARDMEMBER SERVICES	18.18	ZOOM - SUBSCRIPTION FEES
27869	07/30/25	CARDMEMBER SERVICES	1,160.58	NCLABS - LAB SUPPLIES
27869	07/30/25	CARDMEMBER SERVICES	124.54	IOWA DNR - LICENSE RENEWALS
27869	07/30/25	CARDMEMBER SERVICES	21.99	ACE HARDWARE - PLANT SUPPLIES
27869	07/30/25	CARDMEMBER SERVICES	214.09	MIDLAND CONCRETE - LS #2 LANDSCAPING
27869	07/30/25	CARDMEMBER SERVICES	429.99	MENARDS - BIOSOLIDS BLDG PARTS
27869	07/30/25	CARDMEMBER SERVICES	124.54	IOWA DNR - LICENSE RENEWALS
27869	07/30/25	CARDMEMBER SERVICES	482.99	MENARDS - BIOSOLIDS BLDG PARTS
27869	07/30/25	CARDMEMBER SERVICES	134.37	AMAZON - PLANT/OFFICE SUPPLIES
27869	07/30/25	CARDMEMBER SERVICES	112.73	AMAZON - LAB/OFFICE SUPPLIES
27869	07/30/25	CARDMEMBER SERVICES	39.96	ACE HARDWARE - MARKING PAINT

27869	07/30/25	CARDMEMBER SERVICES	252.85	MIRROR REPORTER - LEGAL PUBLICATIONS
27869	07/30/25	CARDMEMBER SERVICES	40.00	IAWEA - LICENSE RENEWAL
27869	07/30/25	CARDMEMBER SERVICES	90.38	HACH - LAB SUPPLIES
27869	07/30/25	CARDMEMBER SERVICES	3,983.39	IDEXX - LAB SUPPLIES
27869	07/30/25	CARDMEMBER SERVICES	64.78	MICROSOFT AZURE - BACKUP SERVICES
27869	07/30/25	CARDMEMBER SERVICES	8.99	ACE HARDWARE - PLANT SUPPLIES
27870	07/30/25	MOORE, ANGIE	350.00	JULY CLEANING SERVICES
27871	07/30/25	CONSOLIDATED ENERGY	1,485.03	UNLEADED FUEL/DIESEL
27872	07/30/25	NORTHWOOD SANITATION	175.00	WASTE DISPOSAL SERVICE
27873	07/30/25	COLSTRUP SOD FARM	1,300.00	LS #2 LANDSCAPING
27874	08/07/25	ALLIANT ENERGY	197.41	ELECTRIC/GAS
27875	08/07/25	POSTMASTER	780.00	STAMPS
27876	08/07/25	GLEN'S TIRE SERVICE	34.58	MOWER TIRE FLAT REPAIR
27877	08/07/25	PETTY CASH	141.14	POSTAGE/PLANT SUPPLIES
27878	08/07/25	PLUMB SUPPLY CO.	95.91	BIOSOLIDS BLDG FILTERS
27879	08/07/25	MARCO, INC.	104.87	COPIER MAINTENANCE FEE
27880	08/07/25	MID-WEST ROOFING CO.	3,442.49	ADMIN/DIGESTER BUILDING ROOF REPAIRS
27881	08/07/25	DOUG BLANCHARD	119.70	MOWER BLADES
27882	08/07/25	MACQUEEN EQUIPMENT	275.82	PUSH CAMERA REPAIRS
27883	08/07/25	COAST TO COAST CALIBRATIONS	615.78	LAB CALIBRATIONS
27884	08/14/25	ALLIANT ENERGY	22,672.95	ELECTRIC/GAS
27885	08/14/25	IOWA DNR	1,275.00	ANNUAL NPDES FEE
27886	08/14/25	EUROFINS	3,397.00	LAB TESTING
27887	08/14/25	MIDWEST ELECTRONIC RECOVERY	250.00	SERVER RACK PC
27888	08/14/25	LISA'S PEST CONTROL	45.00	PEST CONTROL SERVICE
27889	08/14/25	LAIRD LAW FIRM	1,250.00	LEGAL SERVICES
27890	08/14/25	QUINN, MICHAEL	2,419.31	2025 DEDUCTIBLE REIMBURSEMENT
			<u>155,034.58</u>	

**Clear Lake Sanitary District**  
**Unpaid Invoices as of August 19, 2025**

Check #	Date	Vendor Name	Amount	Description
PENDING	8/19/25	ATURA	1,837.50	MAINT. FACILITY CONSTRUCTION ADMIN.
PENDING	8/19/25	BERENS-TATE CONSULTING GROUP	1,750.00	ARBITRAGE REBATE REPORTING
PENDING	8/19/25	CC SCREEN PRINTING	49.62	UNIFORMS/EMBROIDERY
PENDING	8/19/25	CHRISTIE DOOR COMPANY	5,901.00	PLANT GATE OPENER
PENDING	8/19/25	CULVER-HAHN ELECTRIC	129.75	SHOP SUPPLIES
PENDING	8/19/25	ECHO GROUP, INC.	7,500.00	MAINT. FACILITY PROJECT - BREAKER
PENDING	8/19/25	GLEN'S TIRE SERVICE INC.	74.88	MOWER & TRUCK #4 TIRE REPAIRS
PENDING	8/19/25	MIDWEST LIQUID SYSTEMS, INC.	783.30	LS #5 & LS#8 UST INSPECTION
PENDING	8/19/25	NAPA	71.92	PARTS/SUPPLIES
PENDING	8/19/25	POSTMASTER	370.00	ANNUAL PERMIT FEE
PENDING	8/19/25	SIOUX VALLEY ENVIRONMENTAL	4,347.50	POLYMER
PENDING	8/19/25	SPRINGBROOK	679.25	CREDIT CARD/WEB FEES
PENDING	8/19/25	LOBMEYER, RAYMOND	8.84	REFUND
PENDING	8/19/25	SALLY CHRISTESON REV. TR.	78.52	REFUND
			<u>23,582.08</u>	

