

MINUTES OF BOARD OF TRUSTEES: May 28, 2025
CLEAR LAKE SANITARY DISTRICT, CERRO GORDO COUNTY, IOWA

The special board meeting was called to order by President Bale immediately following the public hearing at 8:00 a.m. Bale indicated to those present that the meeting was being tape recorded for meeting minute generation purposes.

Trustees present: Mark Bale (President)
Larry Adams (Clerk)
Robert Wolfram, Jr.
Tracy Peterson

Absent: Tony Nelson (Treasurer)

Also present: Mitch Hanson, Administrator
Taylor Moore, Finance Director

Item #1. Opportunity for public to speak. No public present.

Item #2. Resolution 25-11, a Resolution Amending the FY 2025 Budget. Bale noted that the increase in the budget was due to capital improvement expenditures, including the new maintenance facility, EIFS repairs, meter replacement project, lift station pumps, as well as the Alliant Energy project and potential arbitrage expenditures. Motion by Adams, second by Peterson to approve Resolution 25-11, a Resolution Amending the FY 2025 Budget. President Bale called the roll with the following results: Wolfram, 'aye'; Adams, 'aye'; Bale, 'aye'; and Peterson, 'aye'. Motion carried.

Item #3. Infrastructure Upgrade Project – Pay Request #26. Motion by Peterson, second by Wolfram to approve pay request #26 in the amount of \$88,793.21. Motion carried, all Trustees present voting 'aye'.

Item #4. LS #2 Building Retaining Wall – Countryside Builders - \$7,480.00. Motion by Adams, second by Peterson to approve the invoice from Countryside Builders in the amount of \$7,480.00 for the Lift Station #2 retaining wall. Motion carried, all Trustees present voting 'aye'.

Item #5. Account Adjustment - #016921-000. Moore said the multiplier on this account was set up incorrectly, leading to an overbilling of \$1,704.64 that needs to be refunded. Motion by Wolfram, second by Adams to approve the refund for Account #016921-000 in the amount of \$1,704.64. Motion carried, all Trustees present voting 'aye'.

Item #6. Unfinished Business. No unfinished business to be discussed.

Item #7. Administrator's Report. Hanson gave updates on the Infrastructure Project and the Maintenance Facility Project.

Item #8. Trustee's Report. No report.

There being no further business to discuss, motion by Peterson, second by Wolfram to adjourn. Motion carried, all trustees present voting 'aye'. Meeting adjourned at 8:19 a.m.

ATTEST:

Larry Adams, Clerk