

MINUTES OF BOARD OF TRUSTEES: April 19, 2022
CLEAR LAKE SANITARY DISTRICT, CERRO GORDO COUNTY, IOWA

The regular board meeting was called to order by President Bale at 5:30 p.m. Bale indicated to those present that the meeting was being tape recorded for meeting minute generation purposes.

Trustees present: Mark Bale (President)
Tony Nelson (Treasurer)
Robert Wolfram, Jr.

Absent: Larry Adams (Clerk)

Also present: Mitch Hanson, Administrator
Taylor Moore, Finance Director

Item #1. Opportunity for public to speak. No public present.

Item #2. Approve March 2022 Financial Statement. Motion by Nelson, second by Wolfram to approve the March 2022 Financial Statement. Motion carried all Trustees present voting 'aye'.

Item #3. Approve March 2022 Invoices. Motion by Nelson, second by Wolfram to approve the March 2022 Invoices. Motion carried, all Trustees present voting 'aye'.

Item #4. Approve March 15th, 2022 Board Meeting Minutes. Motion by Wolfram, second by Nelson to approve the March 15th, 2022 Board Meeting Minutes. Motion carried, all Trustees present voting 'aye'.

Item #5. WWTF Pretreatment Improvements – Pay Request #3 \$73,420.75. Motion by Nelson, second by Wolfram to approve the Pretreatment Improvement Project Pay Request #3 in the amount of \$73,420.75. Motion carried, all Trustees present voting 'aye'.

Item #6. Limitorque Actuator Quote - \$4,985 plus shipping. Motion by Wolfram, second by Nelson to approve the Limitorque Actuator Quote in the amount of \$4,985 plus shipping. Motion carried, all Trustees present voting 'aye'.

Item #7. Alliant Interrupt Contract. This item was tabled.

Item #8. Unfinished Business. Hanson noted he received a Ziegler CAT quote for a skid loader as requested, and it did come in higher so the District is moving forward with the purchase of the Case IH skid loader.

Item #9. Administrator's Report. Hanson stated that the administration building upgrades are nearly complete, as the flooring and furniture has been installed. Hanson said that the lab upgrade is next on the list, which was budgeted for Fiscal Year 2023. Hanson stated that due to the Scada Upgrade Project and the Infrastructure Upgrade Project, the Fiscal Year 2022 Budget will need to be amended by around \$550,000.00. Motion by Nelson, second by Wolfram to set the public hearing for May 17th to amend the Fiscal Year 2022 Budget. Motion carried, all Trustees present voting 'aye'.

Item #10. Trustee's Report. Bale noted that Hanson, Moore and himself met with the County Board of Supervisors to request the consideration of potentially allocating a portion of the

County's American Rescue Plan funds to assist with the Sanitary District's Infrastructure Upgrade Project.

There being no further business to discuss, motion by Nelson, second by Wolfram to adjourn. Motion carried, all trustees present voting 'aye'. Meeting adjourned at 6:50 p.m.

ATTEST:

Larry Adams, Clerk

Clear Lake Sanitary District
Standard Monthly Invoices already paid as of April 19, 2022

Check #	Date	Vendor Name	Amount	Description
EFT	03/23/22	NET PAYROLL	18,818.64	03/23/22 NET PAYROLL
EFT	03/23/22	FEDERAL W/H	6,640.60	03/23/22 FEDERAL WITHHOLDING
EFT	03/23/22	IPERS W/H	8,493.54	03/23/22 IPERS WITHHOLDING
EFT	03/23/22	IA DEPT. REV.	2,485.00	03/23/22 STATE W/H
EFT	04/01/22	POSTMASTER	1,572.28	APR BILL MAILING
EFT	04/06/22	NET PAYROLL	18,493.27	04/06/22 NET PAYROLL
EFT	04/06/22	FEDERAL W/H	6,648.22	04/06/22 FEDERAL WITHHOLDING
EFT	04/06/22	BOARD PAYROLL	1,015.85	04/06/22 BOARD 1ST QTR 2022 PAYROLL
EFT	04/07/22	IA WORKFORCE DEVELOPMENT	166.85	1ST QTR 2022 UNEMPLOYMENT
EFT	04/13/22	IA DEPT. REV.	2,274.64	1ST QTR 2022 SALES TAX
25974	03/16/22	EMC NATIONAL LIFE	93.72	LIFE INSURANCE PREMIUMS
25975	03/16/22	BACON, STEVE	28.81	UNIFORM REIMBURSEMENT
25976	03/16/22	FULLERTON, RON	207.99	2022 DEDUCTIBLE REIMBURSEMENT
25977	03/16/22	PEKIN LIFE INSURANCE	520.21	LIFE INSURANCE PREMIUMS
25978	03/16/22	MOORE, TAYLOR	2,065.05	2022 DEDUCTIBLE REIMBURSEMENT
25979	03/22/22	WELLMARK BCBS	13,076.79	HEALTH/DENTAL INS PREMIUMS
25980	03/22/22	CONSOLIDATED ENERGY	1,457.25	GAS/OIL
25981	03/25/22	HANSON, MITCHELL	2,892.52	2022 DEDUCTIBLE REIMBURSEMENT
25982	03/29/22	FERTILE LUMBER & HARDWARE	5,391.61	LAB/CONTROL OFFICE WALL MAINTENANCE
25983	03/29/22	ALLIANT ENERGY	2,734.17	ELECTRIC/GAS
25984	03/29/22	AVESIS	200.13	VISION INSURANCE PREMIUMS
25985	03/29/22	OFFICE ELEMENTS	91.50	PAPER
25986	03/29/22	CARDMEMBER SERVICES	33.71	KRAMER - BRINE TANK PARTS
25986	03/29/22	CARDMEMBER SERVICES	420.00	IAWEA - COLLECTION CONF. REGISTRATIONS
25986	03/29/22	CARDMEMBER SERVICES	363.89	MENARDS - LAB/CONTROL OFFICE REMODEL PARTS
25986	03/29/22	CARDMEMBER SERVICES	12.77	KRAMER - PLANT SUPPLIES
25986	03/29/22	CARDMEMBER SERVICES	125.97	AMAZON - SHOP SUPPLIES/TOOLS
25986	03/29/22	CARDMEMBER SERVICES	451.62	CLTEL - PHONE/INTERNET SERVICE
25986	03/29/22	CARDMEMBER SERVICES	2.39	KRAMER - BRINE TANK PARTS
25986	03/29/22	CARDMEMBER SERVICES	235.65	MENARDS - LAB/CONTROL OFFICE REMODEL PARTS
25986	03/29/22	CARDMEMBER SERVICES	140.40	AMAZON - CAMERA TRUCK/OFFICE SUPPLIES
25986	03/29/22	CARDMEMBER SERVICES	88.03	MENARDS - LAB/CONTROL OFFICE REMODEL PARTS
25986	03/29/22	CARDMEMBER SERVICES	16.04	ZOOM - SUBSCRIPTION
25986	03/29/22	CARDMEMBER SERVICES	97.10	MS AZURE - BACKUP SERVICES
25986	03/29/22	CARDMEMBER SERVICES	249.76	HACH - LAB SUPPLIES
25986	03/29/22	CARDMEMBER SERVICES	744.77	USA BLUEBOOK - BLDG 30 CHLORINE INJECTION
25986	03/29/22	CARDMEMBER SERVICES	1.79	KRAMER - JET TRUCK PARTS
25986	03/29/22	CARDMEMBER SERVICES	32.99	KRAMER - LAB/CONTROL OFFICE REMODEL PARTS
25986	03/29/22	CARDMEMBER SERVICES	244.17	AMAZON - BLDG 30 VFD FAN
25986	03/29/22	CARDMEMBER SERVICES	140.62	MENARDS - BLDG 30 CHLORINE INJECTOR PARTS
25986	03/29/22	CARDMEMBER SERVICES	117.00	KRAMER - PLANT SUPPLIES
25986	03/29/22	CARDMEMBER SERVICES	129.99	AMAZON - PLANT SUPPLIES

25986	03/29/22	CARDMEMBER SERVICES	744.87	HOME DEPOT - SOFTENER SALT/TOOLS
25986	03/29/22	CARDMEMBER SERVICES	35.98	USA BLUEBOOK - BLDG 30 CHLORINE INJECTOR PARTS
25986	03/29/22	CARDMEMBER SERVICES	140.68	USA BLUEBOOK - BLDG 30 CHLORINE INJECTOR PARTS
25986	03/29/22	CARDMEMBER SERVICES	11.62	AMAZON - BATTERIES
25986	03/29/22	CARDMEMBER SERVICES	38.76	KRAMER - SHOP SUPPLIES
25986	03/29/22	CARDMEMBER SERVICES	77.35	AMAZON - LAB SUPPLIES
25986	03/29/22	CARDMEMBER SERVICES	319.20	BEST WESTERN - CONFERENCE LODGING
25986	03/29/22	CARDMEMBER SERVICES	6.78	KRAMER - BLDG 30 PIPE INSULATION
25986	03/29/22	CARDMEMBER SERVICES	87.95	KRAMER - SHOP SUPPLIES
25986	03/29/22	CARDMEMBER SERVICES	133.01	HACH - LAB SUPPLIES
25986	03/29/22	CARDMEMBER SERVICES	25.42	AMAZON - OFFICE SUPPLIES
25986	03/29/22	CARDMEMBER SERVICES	86.70	GOOD LIFE - CONFERENCE MEALS
25986	03/29/22	CARDMEMBER SERVICES	60.97	KRAMER - SHOP SUPPLIES
25986	03/29/22	CARDMEMBER SERVICES	83.59	WHITEHEAD OIL CO - GAS
25986	03/29/22	CARDMEMBER SERVICES	595.36	COURTYARD MARRIOTT - LODGING FOR TOURS
25986	03/29/22	CARDMEMBER SERVICES	49.90	USA BLUEBOOK - BLDG 30 CHLORINE INJECTOR PARTS
25986	03/29/22	CARDMEMBER SERVICES	41.01	USA BLUEBOOK - BLDG 35 PARTS
25986	03/29/22	CARDMEMBER SERVICES	6.99	ACE HARDWARE - PLANT SUPPLIES
25986	03/29/22	CARDMEMBER SERVICES	44.37	AMAZON - OFFICE SUPPLIES
25987	04/06/22	MC2, INC.	800.14	BLDG 35 PARTS/SUPPLIES
25988	04/06/22	SPILMAN, DENNIS	1,670.96	2022 DEDUCTIBLE REIMBURSEMENT
25989	04/06/22	J&J MACHINE	4.67	SHOP PARTS
25990	04/06/22	FLOYD & LEONARD AUTO ELEC.	98.86	GENERATOR CARBORATOR KIT
25991	04/06/22	STANDARD BEARINGS	257.00	AG CHEM BEARINGS/SEALS
25992	04/06/22	MOORE, ANGIE	300.00	MAR CLEANING SERVICES
25993	04/06/22	SHERWIN-WILLIAMS	1,806.00	BLDG 10 PAINT
25994	04/06/22	HACK'S PEST CONTROL	45.00	PEST CONTROL SERVICE
25995	04/06/22	NORTHWOOD SANITATION	165.00	GARBAGE/RECYCLING SERVICE
25996	04/14/22	ALLIANT ENERGY	19,562.75	ELECTRIC/GAS
25997	04/14/22	STATE HYGENIC LABS	840.50	LAB TESTING
25998	04/14/22	EMC NATIONAL LIFE	93.72	LIFE INSURANCE PREMIUMS
25999	04/14/22	MARCO, INC.	80.52	COPIER MAINTENANCE FEE
26000	04/14/22	SPILMAN, DENNIS	31.36	ON-CALL MILEAGE
26001	04/14/22	CONSOLIDATED ENERGY	1,840.72	DIESEL FUEL
			<u>129,205.01</u>	

**Clear Lake Sanitary District
Unpaid Invoices as of April 19, 2022**

Check #	Date	Vendor Name	Amount	Description
PENDING	4/19/22	BOLTON & MENK	9,012.50	INFRASTRUCTURE UPGRADE ENGINEERING
PENDING	4/19/22	CC SCREEN PRINTING	246.72	UNIFORMS/EMBROIDERY
PENDING	4/19/22	CULVER-HAHN ELECTRIC	500.32	BOARDROOM PARTS/SUPPLIES
PENDING	4/19/22	EUROFINS TESTING	3,544.50	LAB TESTING
PENDING	4/19/22	GLEN'S TIRE SERVICE INC.	34.50	1066 CORE HOUSINGS
PENDING	4/19/22	GOODNATURE WORK STOP	839.79	EMPLOYEE BOOTS/UNIFORMS/SAFETY GEAR
PENDING	4/19/22	GRAINGER	88.16	AIR FILTERS
PENDING	4/19/22	IN CONTROL, INC.	14,943.50	SCADA IMPROVEMENT PROJECT
PENDING	4/19/22	J&J MACHINING WELDING & FAB.	7.28	PRETREATMENT BLDG PARTS
PENDING	4/19/22	LANDFILL OF NORTH IOWA	72.80	WASTE/GRIT DISPOSAL
PENDING	4/19/22	MASON CITY RENTALS	38.45	CONCRETE MIXER RENTAL
PENDING	4/19/22	MERCYONE	78.00	EMPLOYEE DRUG SCREENING
PENDING	4/19/22	NAPA	917.54	PARTS/SUPPLIES
PENDING	4/19/22	QUALITY FLOW SYSTEMS, INC.	598.71	SLUDGE LOADOUT PUMP MECHANICAL SEAL
PENDING	4/19/22	SNAP-ON TOOLS	1,276.50	SHOP TOOLS
PENDING	4/19/22	SPRINGBROOK	589.95	CREDIT CARD/WEB FEES
PENDING	4/19/22	UNITED RENTALS, INC.	138.68	DEMO HAMMER RENTAL
PENDING	4/19/22	WHKS	4,584.11	PRETREATMENT BLDG IMPROV. PROJ. ENGIN.

PENDING	4/19/22	WOODFORD LUMBER & HOME CO.	972.24	CONTROL OFFICE WALL REMODEL SUPPLIES
PENDING	4/19/22	MORETZ, MADISON	2.44	REFUND
PENDING	4/19/22	TARR, BRENT	23.34	REFUND
			<u>38,510.03</u>	