

MINUTES OF BOARD OF TRUSTEES: November 20, 2018
CLEAR LAKE SANITARY DISTRICT, CERRO GORDO COUNTY, IOWA

The regular board meeting was called to order by President Steve Nicklaus at 5:30 p.m. Nicklaus indicated to those present that the meeting was being tape recorded for meeting minute generation purposes only.

Trustees present: Steve Nicklaus (President)
Lothar Meyer (Treasurer)
Bobby Wolfram, Jr. (Clerk)
Gary Hugi

Absent: Tony Nelson

Also present: Kevin Moler, Administrator
Terry Unsworth

Item #1. Opportunity for public to speak. No public to speak on items not on the agenda.

Item #2. Approve October 2018 Financial Statement. Motion by Hugi, second by Meyer to approve the October 2018 Financial Statement. Motion carried, all Trustees present voting 'aye'.

Item #3. Approve October 2018 Invoices. Motion by Hugi, second by Wolfram to approve the October 2018 Invoices. Motion carried, all Trustees present voting 'aye'.

Item #4. Approve October 16th, 2018 board meeting minutes. Motion by Hugi, second by Wolfram to approve the October 16th, 2018 board meeting minutes. Motion carried, all Trustees present voting 'aye'.

Item #5. Closed Session. 21.5(1)(i). Motion by Hugi, second by Wolfram to go into closed session at 6:00 pm. Motion by Wolfram, second by Hugi to go into open session at 6:47 pm.

Item #6. UV Disinfection Project. Pay Request #8, \$110,967.75. Motion by Meyer, second by Wolfram to approve Pay Request #8 in the amount of \$110,967.75. Motion carried all Trustees present voting 'aye'.

Item #7. Unfinished Business. No report given.

Item #8. Superintendent's Report. Moler informed the board that staff completed land applying the bio-solids, gave an update on the RFP response for the SBR Inner Wall project, and reported additional concrete deterioration in the pretreatment building flow channel caused by hydrogen sulfide gas. Moler also reviewed an estimate of upcoming monthly capital expenditures compared to monthly checking and money market cash balances.

Item #8. Trustees Report. No report given.

There being no further business to discuss, motion by Wolfram, second by Hugi to adjourn. Motion carried, all Trustees present voting 'aye'. Meeting adjourned at 6:59 p.m.

ATTEST:

Bobby Wolfram, Jr., Clerk

Clear Lake Sanitary District
Standard Monthly Invoices already paid as of November 20, 2018

Check #	Date	Vendor Name	Amount	Description
EFT	10/24/18	NET PAYROLL	15,578.69	10/24/18 NET PAYROLL
EFT	10/24/18	FEDERAL W/H	5,908.46	10/24/18 FEDERAL WITHHOLDING
EFT	10/24/18	DHS W/H	230.77	10/24/18 DHS WITHHOLDING
EFT	10/24/18	EMPLOYEE HSA CONTRIBUTIONS	25.00	10/24/18 EMPLOYEE HSA CONTRIBUTIONS
EFT	10/24/18	IPERS W/H	7,045.39	10/24/18 IPERS WITHHOLDING
EFT	10/24/18	IA DEPT. REV.	2,263.00	10/24/18 STATE W/H
EFT	11/06/18	POSTMASTER	1,350.38	NOV BILL MAILING
EFT	11/06/18	NET PAYROLL	16,061.31	11/06/18 NET PAYROLL
EFT	11/06/18	FEDERAL W/H	6,034.73	11/06/18 FEDERAL WITHHOLDING
EFT	11/06/18	DHS W/H	230.77	11/06/18 DHS WITHHOLDING
EFT	11/06/18	EMPLOYEE HSA CONTRIBUTIONS	25.00	11/06/18 EMPLOYEE HSA CONTRIBUTIONS
23858	10/25/18	IOWA ONE CALL	47.00	ONE CALL CHARGES
23859	10/25/18	ALLIANT ENERGY	3,332.10	ELECTRIC/GAS
23860	10/25/18	KNORR ELECTRIC	123.75	LS #5 PUMP REPAIRS
23861	10/25/18	EMC NATIONAL LIFE	93.72	LIFE INSURANCE PREMIUMS
23862	10/25/18	MERCY MEDICAL CENTER	150.00	EMPLOYEE PHYSICAL
23863	10/25/18	AHLERS & COONEY, PC	311.50	LEGAL SERVICES
23864	10/25/18	CASE, MICHELLE	54.08	EXPENSE REIMBURSEMENT
23865	10/25/18	WELLMARK BCBS	11,226.33	HEALTH INSURANCE PREMIUMS
23866	10/25/18	FULLERTON, RON	12.53	MILEAGE REIMBURSEMENT
23867	10/25/18	ELLIOT EQUIPMENT	886.10	LATERAL LAUNCH CAMERA PARTS
23868	10/25/18	WOLFRAM JR, ROBERT	11.50	MILEAGE REIMBURSEMENT
23869	10/25/18	CARDMEMBER SERVICES	1,427.00	CUMMINS - PLANT GENERATOR SERVICE CALL
23869	10/25/18	CARDMEMBER SERVICES	321.78	CLTEL - PHONE/INTERNET SERVICE
23869	10/25/18	CARDMEMBER SERVICES	1,134.88	HACH - LAB SUPPLIES
23869	10/25/18	CARDMEMBER SERVICES	143.00	IMAGE SUPPLY - SHRINK TUBE
23869	10/25/18	CARDMEMBER SERVICES	150.91	VERIZON - PLANT/CPU CELL SERVICE
23869	10/25/18	CARDMEMBER SERVICES	247.10	SPECIALIZED PRODUCTS - CRIMP TOOL
23869	10/25/18	CARDMEMBER SERVICES	207.90	STAR EQUIPMENT - SERVICE TRUCK MAINT.
23869	10/25/18	CARDMEMBER SERVICES	122.81	MENARDS - PUSH MOWER
23869	10/25/18	CARDMEMBER SERVICES	142.61	MENARDS - SBR MIXER CORD PARTS
23869	10/25/18	CARDMEMBER SERVICES	23.78	KRAMER - 5/8 EQ PARTS
23869	10/25/18	CARDMEMBER SERVICES	7.99	KRAMER - PLASTIC WELDER
23869	10/25/18	CARDMEMBER SERVICES	478.72	LANDS' END - UNIFORMS
23869	10/25/18	CARDMEMBER SERVICES	99.00	PRYOR - SEMINAR
23869	10/25/18	CARDMEMBER SERVICES	235.00	JCI - GRIT PUMP SEALS
23869	10/25/18	CARDMEMBER SERVICES	186.21	GADDIS - GRIT PUMP MECH. SEAL
23869	10/25/18	CARDMEMBER SERVICES	2,688.10	HALLIDAY PRODUCTS - ACCESS HATCHES
23870	10/25/18	SUPERIOR LUMBER	23.04	SHOP SUPPLIES
23871	10/25/18	CONSOLIDATED ENERGY	976.00	DIESEL - PLANT BARREL
23872	10/25/18	CULVER-HAHN ELECTRIC	630.82	BALLASTS/SBR MIXER CORD PARTS
23873	10/25/18	TEAM SERVICES, INC.	174.50	UV DISINFECTION PROJ CONCRETE TESTING
23874	10/25/18	FORTERRA PIPE & PRECAST	282.00	LS #7 BARREL SECTION
23875	11/02/18	POSTMASTER	500.00	10 ROLLS OF STAMPS
23876	11/02/18	GLEN'S TIRE	12.50	KUBOTA TIRE REPAIR
23877	11/02/18	TESTAMERICA	2,611.00	LAB TESTING
23878	11/02/18	CASE, MICHELLE	1,834.92	2018 HSA CONTRIBUTION/REIMBURSEMENT
23879	11/02/18	AVESIS	188.99	VISION INSURANCE PREMIUMS
23880	11/02/18	PRINCIPAL FINANCIAL	955.51	DENTAL INSURANCE PREMIUMS
23881	11/02/18	PEKIN LIFE INSURANCE	233.20	LIFE INSURANCE PREMIUMS
23882	11/02/18	MOORE, ANGIE	300.00	OCT CLEANING SERVICES
23883	11/14/18	TREASURER STATE OF IA	217.00	GREAT IA TREASURE HUNT - OUTSTANDING CKS
23884	11/14/18	BMC AGGREGATES LLC	44.49	FILL SAND - VAC-A-TEE PROJ
23885	11/14/18	ALLIANT ENERGY	16,407.57	ELECTRIC/GAS
23886	11/14/18	MARCO, INC.	39.48	COPIER MAINT.
23887	11/14/18	ABSOLUTE WASTE	107.29	WASTE DISPOSAL SERVICE

23888	11/14/18	LMK TECHNOLOGIES	216.60	VAC-A-TEE SADDLE KIT
23889	11/14/18	HANCOCK COUNTY COOP	429.54	GAS
23890	11/14/18	SHORT ELLIOT HENDRICKSON	5,243.57	SBR TANK REHAB ENGINEERING
			<u>110,046.92</u>	

**Clear Lake Sanitary District
Unpaid Invoices as of November 20, 2018**

Check #	Date	Vendor Name	Amount	Description
PENDING	11/20/18	ACCELA	488.30	CREDIT CARD/WEB PYMT SYSTEM FEES
PENDING	11/20/18	ALLIANT ENERGY	496.00	GAS/ELECTRIC BILLS
PENDING	11/20/18	B&F FASTENER SUPPLY	113.48	DIG #1 PARTS
PENDING	11/20/18	DATA TECHNOLOGIES, INC.	2,537.20	ANNUAL LICENSE & SUPPORT FEE
PENDING	11/20/18	EMC NATIONAL LIFE	93.72	LIFE INSURANCE PREMIUMS
PENDING	11/20/18	FASTENAL	376.19	EPOXY MIXING TUBE/EPOXY/APPLICATOR
PENDING	11/20/18	FOX ENGINEERING	11,154.25	UV DISINFECTION PROJECT ENGINEERING
PENDING	11/20/18	HEALTHWORKS	21.00	EMPLOYEE MEDICAL SCREENING
PENDING	11/20/18	J&J MACHINING WELDING & FAB.	151.55	AG CHEM SHANK REPAIR
PENDING	11/20/18	LAKE AUTO PARTS	54.52	DIESEL SUPPLEMENT FOR LS GENERATORS
PENDING	11/20/18	LANDFILL OF NORTH IOWA	66.00	WASTE/GRIT DISPOSAL
PENDING	11/20/18	MASON CITY RED POWER	95.20	AG CHEM TRANS OIL
PENDING	11/20/18	MID-AMERICA PUBLISHING CORP	78.66	MINUTE PUBLICATIONS
PENDING	11/20/18	MIDWEST PIPE SUPPLY	16.00	ENDCAPS FOR VAC-A-TEE
PENDING	11/20/18	NAPA	673.56	PARTS/SUPPLIES
PENDING	11/20/18	PEKIN	470.08	LIFE INSURANCE PREMIUMS
PENDING	11/20/18	QUALITY PUMP & CONTROL	162.50	LS #1 GUIDE WIRE
PENDING	11/20/18	SIOUX VALLEY ENVIRONMENTAL	3,487.50	POLYMER - 5 BARRELS
PENDING	11/20/18	SUPERIOR LUMBER, INC.	42.26	SAND FOR SANDER
PENDING	11/20/18	TERRACON	1,123.13	UV DISINFECTION PROJ GEOPIER INSPECT.
PENDING	11/20/18	FRENZ, BONNIE	71.90	REFUND
PENDING	11/20/18	MILLER, IVAN & DONNA	21.91	REFUND
			<u>21,794.91</u>	