

**MINUTES OF BOARD OF TRUSTEES: April 19, 2016**  
**CLEAR LAKE SANITARY DISTRICT, CERRO GORDO COUNTY, IOWA**

The meeting was called to order by President John Miller at 3:00 p.m. Miller indicated to those present that the meeting was being tape recorded for meeting minute generation purposes only.

Trustees present: John Miller (President)  
Tim Clark (Vice-President)  
Lothar Meyer (Treasurer)  
Bobby Wolfram, Jr. (Clerk)

Absent: Steve Lahner

Also present: Kevin Moler, Administrator/Superintendent  
Taylor Moore, Accountant

Item # 1. Approve proposed agenda. Motion by Meyer, second by Clark to approve the proposed agenda. Motion carried, all Trustees present voting 'aye'.

Item # 2. Opportunity for public to speak on items not on the agenda.  
No public to speak on items not on the agenda.

Item # 3. Approve March 2016 Financial Statement. Motion by Clark, second by Wolfram to approve the March 2016 Financial Statement. Motion carried, all Trustees present voting 'aye'.

Item # 4. Approve March 2016 Invoices. Motion by Clark, second by Wolfram to approve the March 2016 Invoices. Motion carried, all Trustees present voting 'aye'.

Item # 5. Approve March 15<sup>th</sup>, 2016 board meeting minutes. Motion by Wolfram, second by Clark to approve the March 15<sup>th</sup>, 2016 board meeting minutes. Motion carried, Trustees Wolfram, Clark, and Miller voting 'aye' and Trustee Meyer abstained from voting.

Item # 6. Resolution 16-02, a Resolution certifying unpaid sewer charges as a lien against originating Parcel 051735200100. Motion by Meyer, second by Clark to approve Resolution 16-02, a Resolution certifying unpaid sewer charges as a lien against originating Parcel 051735200100. President Miller called roll with the following results: Wolfram 'aye'; Clark 'aye'; Meyer 'aye'; and Miller 'aye'. Motion carried.

Item # 7. Resolution 16-03, a Resolution accepting the Settlement Agreement for the Lift Station 2 Emergency Force Main Relocation project costs. Motion by Clark, second by Meyer to approve Resolution 16-03, a Resolution accepting the Settlement Agreement for the Lift Station 2 Emergency Force Main Relocation project costs. President Miller called roll with the following results: Wolfram 'aye'; Clark 'aye'; Meyer 'aye'; and Miller 'aye'. Motion carried.

Item # 8. Resolution 16-04, a Resolution Authorizing Redemption of Outstanding Sewer Revenue Refunding Capital Loan Notes, Series 2010, dated October 28, 2010. Motion by Clark, second by Meyer to approve Resolution 16-04, a Resolution Authorizing Redemption of Outstanding Sewer Revenue Refunding Capital Loan Notes, Series 2010, dated October 28, 2010. President Miller called roll with the following results: Wolfram 'aye'; Clark 'aye'; Meyer 'aye'; and Miller 'aye'. Motion carried.

Item # 9. Unfinished Business. Moler noted that there are a few upcoming projects that need to be done that have been discussed previously. One, coating the interior SBR basin wall, as they're beginning to show rebar in some spots, and two, lining sewer lines.

Item #10. Superintendent's Report. Moler stated that he's been working with Tom Madden from Yaggy Colby on the District's Discharge Permit renewal. Moler also informed the board that he

signed a Treatment Agreement for Sunset Ridge housing development since this property is currently located within the sanitary district's boundaries.

Item #11. Attorney's Report. No report.

Item #12. Trustees Report. No report.

There being no further business to discuss, motion by Meyer, second by Wolfram to adjourn. Motion carried, all Trustees present voting 'aye'. Meeting adjourned at 3:38 p.m.

ATTEST:

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Bobby Wolfram, Jr., Clerk

**Clear Lake Sanitary District**  
**Standard Monthly Invoices already paid as of April 19, 2016**

Check #	Date	Vendor Name	Amount	Description
EFT	03/16/16	NET PAYROLL	13,357.08	03/16/16 NET PAYROLL
EFT	03/16/16	FEDERAL W/H	5,381.72	03/16/16 FEDERAL WITHHOLDING
EFT	03/16/16	DHS W/H	230.77	03/16/16 DHS WITHHOLDING
EFT	03/16/16	EMPLOYEE HSA CONTRIBUTIONS	230.00	03/16/16 EMPLOYEE HSA CONTRIBUTIONS
EFT	03/30/16	NET PAYROLL	12,763.28	03/30/16 NET PAYROLL
EFT	03/30/16	BOARD PAYROLL	2,052.18	03/30/16 BOARD 1ST QTR 2016 PAYROLL
EFT	03/30/16	FEDERAL W/H	5,533.83	03/30/16 FEDERAL WITHHOLDING
EFT	03/30/16	DHS W/H	230.77	03/30/16 DHS WITHHOLDING
EFT	03/30/16	EMPLOYEE HSA CONTRIBUTIONS	230.00	03/30/16 EMPLOYEE HSA CONTRIBUTIONS
EFT	03/30/16	IPERS W/H	8,816.39	03/30/16 IPERS WITHHOLDING
EFT	03/30/16	IA DEPT. REV.	2,816.00	03/30/16 STATE W/H
EFT	04/06/16	POSTMASTER	1,401.56	APR BILL MAILING
EFT	04/13/16	NET PAYROLL	13,357.08	04/13/16 NET PAYROLL
EFT	04/13/16	FEDERAL W/H	5,381.72	04/13/16 FEDERAL WITHHOLDING
EFT	04/13/16	DHS W/H	230.77	04/13/16 DHS WITHHOLDING
EFT	04/13/16	EMPLOYEE HSA CONTRIBUTIONS	230.00	04/13/16 EMPLOYEE HSA CONTRIBUTIONS
22298	03/23/16	ALLIANT ENERGY	14,962.79	ELECTRIC/GAS
22299	03/23/16	EMC NATIONAL LIFE	93.72	LIFE INSURANCE PREMIUMS
22300	03/23/16	CRESCENT ELECTRIC	93.52	BLOWER BLDG LIGHTS
22301	03/23/16	WELLMARK BCBS	10,907.12	HEALTH INSURANCE PREMIUMS
22302	03/23/16	ADVANCE NETWORKING SYSTEMS	375.00	SERVER MAINT.
22303	03/23/16	FEDERAL EXPRESS	152.94	SHIPPING CHARGES
22304	03/23/16	PUEGGEL, GRANT	69.82	UNIFORM REIMBURSEMENT
22305	03/23/16	PRINCIPAL FINANCIAL	897.03	DENTAL INSURANCE PREMIUMS
22306	03/23/16	PEKIN LIFE	509.26	LIFE INSURANCE PREMIUMS
22307	03/23/16	CARDMEMBER SERVICES	31.99	KRAMER - HEAT TAPE - THICKENER
22307	03/23/16	CARDMEMBER SERVICES	474.64	AMAZON - CAMERA - THICKENER ROOM
22307	03/23/16	CARDMEMBER SERVICES	4.74	KRAMER - PVC COUPLING - SAMPLER
22307	03/23/16	CARDMEMBER SERVICES	9.48	KRAMER - SHOP SUPPLIES
22307	03/23/16	CARDMEMBER SERVICES	297.58	CL TEL - PHONE/INTERNET SERVICE
22307	03/23/16	CARDMEMBER SERVICES	68.34	VTEL - PHONE SERVICE
22307	03/23/16	CARDMEMBER SERVICES	1,045.72	HACH - LAB SUPPLIES
22307	03/23/16	CARDMEMBER SERVICES	179.00	FP SEMINARS - OSHA COMPLIANCE COURSE

22307	03/23/16	CARDMEMBER SERVICES	22.88	KRAMER - CAMERA INSTALL PARTS
22307	03/23/16	CARDMEMBER SERVICES	13.99	KRAMER - LAB BATTERIES
22307	03/23/16	CARDMEMBER SERVICES	138.22	VERIZON - PLANT CELL/PC SERVICE
22307	03/23/16	CARDMEMBER SERVICES	14.28	KRAMER - CAR WASH SUPPLIES
22307	03/23/16	CARDMEMBER SERVICES	84.54	AMAZON - VIDEO CARDS FOR DUAL MONITORS
22307	03/23/16	CARDMEMBER SERVICES	56.76	KRAMER - CELLULAR DIALER PARTS
22307	03/23/16	CARDMEMBER SERVICES	27.49	AMAZON - SAFETY POSTER
22307	03/23/16	CARDMEMBER SERVICES	35.29	AMAZON - SAFETY POSTER
22308	03/23/16	ALLIANCE TECHNOLOGY LLC	13.26	PUSH CAMERA SHIPPING
22309	03/23/16	BOX5 MEDIA	120.00	WEBSITE UPDATES
22310	03/23/16	HUNEY-VAUGHN COURT REPORT.	1,448.81	DEPOSITION COURT REPORTING SERVICES
22311	03/31/16	CLEAR LAKE REPORTER	59.00	MIRROR REPORTER SUBSCRIPTION
22312	03/31/16	MILLER, JOHN	16.20	1ST QTR 2016 MILEAGE
22313	03/31/16	LAHNER, STEPHEN	12.96	1ST QTR 2016 MILEAGE
22314	03/31/16	PLUMB SUPPLY	23.97	SHOP ROOF VENT
22315	03/31/16	FULLERTON, RON	17.88	MILEAGE & MEAL REIMBURSEMENT
22316	03/31/16	CLARK, TIM	29.70	1ST QTR 2016 MILEAGE
22317	03/31/16	AVESIS	202.54	VISION INSURANCE PREMIUMS
22318	03/31/16	GFG INSTRUMENTATION	532.93	GAS DETECTOR REPAIRS
22319	03/31/16	ELLIOTT EQUIPMENT CO.	1,190.30	CAMERA FACE PLATE KIT - CAMERA TRUCK
22320	03/31/16	MEYER, LOTHAR	10.80	1ST QTR 2016 MILEAGE
22321	03/31/16	WOLFRAM JR, ROBERT	27.00	1ST QTR 2016 MILEAGE
22322	03/31/16	MOORE, ANGIE	300.00	CLEANING SERVICES
22323	04/08/16	ALLIANT ENERGY	317.90	ELECTRIC/GAS
22324	04/08/16	HEARTLAND PAPER CO	214.06	PLANT SUPPLIES
22325	04/08/16	MARCO, INC.	46.05	COPIER MAINT. FEE
22326	04/08/16	TEST AMERICA LABS	3,580.00	LAB TESTING
22327	04/08/16	MOLER, KEVIN	24.98	MEAL/PARKING RAMP REIMBURSEMENT
22328	04/08/16	ABSOLUTE WASTE REMOVAL	93.72	WASTE DISPOSAL SERVICE
22329	04/08/16	HANCOCK COUNTY OIL	346.23	GAS
			<u>111,437.58</u>	

**Clear Lake Sanitary District  
Unpaid Invoices as of April 19, 2016**

Check #	Date	Vendor Name	Amount	Description
PENDING	4/19/16	ALLIANT ENERGY	3,505.44	GAS/ELECTRIC BILLS
PENDING	4/19/16	AMERICAN SOLUTIONS FOR BUSINESS	424.26	LETTERHEAD
PENDING	4/19/16	BRAKKE IMP., INC.	273.53	JD MOWER PARTS
PENDING	4/19/16	EMC NATIONAL LIFE	93.72	LIFE INSURANCE PREMIUMS
PENDING	4/19/16	FAREWAY	126.00	WATER FOR LAB
PENDING	4/19/16	HUBER SUPPLY CO.	260.00	CYLINDER LEASES
PENDING	4/19/16	HUPP ELECTRIC MOTORS	1,086.00	ANNUAL CRANE & HOIST INSPECTION
PENDING	4/19/16	IOWA ONE CALL	38.80	IA ONE CALL LOCATE CHARGES
PENDING	4/19/16	KNORR ELECTRIC	48.75	PUMP REPAIRS
PENDING	4/19/16	LANDFILL OF NORTH IOWA	2,526.23	GRIT DISPOSAL/POET WASTE DISPOSAL
PENDING	4/19/16	MASON CITY RED POWER	9.40	SKID LOADER PARTS
PENDING	4/19/16	NAPA	104.01	PARTS/SUPPLIES
PENDING	4/19/16	NORTH IOWA SEPTIC SOLUTIONS	4,750.00	JACK BORE/SINK HOLE REPAIR
PENDING	4/19/16	PEKIN	509.26	LIFE INSURANCE PREMIUMS
PENDING	4/19/16	PUEGGEL, GRANT	10.80	ON CALL MILEAGE
PENDING	4/19/16	SIMMONS PERRINE MOYER BER PLC	36,531.63	LEGAL SERVICES THRU 2/29/16
PENDING	4/19/16	TUSHA, TED	27.43	ON CALL MILEAGE
PENDING	4/19/16	WELLMARK BLUE CROSS	10,907.12	HEALTH INS PREMIUMS

61,232.38