

**MINUTES OF BOARD OF TRUSTEES: August 18, 2014**  
**CLEAR LAKE SANITARY DISTRICT, CERRO GORDO COUNTY, IOWA**

The meeting was called to order by President John Miller at 1:30 p.m. Miller indicated to those present that the meeting was being tape recorded for meeting minute generation purposes only.

Trustees present: John Miller (President)  
Lothar Meyer (Treasurer)  
Bobby Wolfram, Jr. (Clerk)

Absent: Tim Clark (Vice-President)  
Steve Lahner  
Taylor Moore, Accountant

Also present: Kevin L Moler, Superintendent  
Rich Piscopo, Attorney  
Jay LeFevre, First Gabrielson Insurance

Item # 1. Approve proposed agenda. Motion by Meyer, second by Wolfram to approve the proposed agenda. Motion carried, all Trustees present voting 'aye'.

Item # 2. Opportunity for public to speak on items not on the agenda.  
No public to speak on items not on the agenda.

Item # 3. Approve July 2014 Financial Statement. Motion by Wolfram, second by Meyer to approve the July 2014 Financial Statement. Motion carried, all Trustees present voting 'aye'.

Item # 4. Approve July 2014 Invoices. Motion by Wolfram, second by Meyer to approve the July 2014 Invoices. Motion carried, all Trustees present voting 'aye'.

Item # 5. Approve July 21, 2014 board meeting minutes. Motion by Meyer, second by Wolfram to approve the July 21, 2014 board meeting minutes. Motion carried, all Trustees present voting 'aye'.

Item # 6. Employee medical insurance contract renewal. LeFevre explained that the renewal with United Healthcare would be a 24.9% increase. LeFevre also received quotes from Blue Cross Blue Shield, which came to an increase of 22.7% in premium, but an overall increase of 12.4% as the deductibles would lower from \$5,000 family/\$2,500 single to \$4,000 family/\$2,000 single. The Board discussed different possible options to try to keep the increase as low as possible. This item was tabled until a future meeting.

Item # 7. Pump Station 2 Emergency Force Main Relocation Project Resolution 14-09, a Resolution accepting work as being completed in accordance with the contract documents. Motion by Meyer, second by Wolfram to approve Resolution 14-09, a Resolution accepting work as being completed in accordance with the contract documents. President Miller called roll with the following results: Meyer, 'aye', Wolfram, 'aye', and Miller, 'aye'. Motion carried

Item # 8. ICS-HR service agreement adjustment. Moler explained that with as much work as we need to have done to our system, especially with the upgrades to the controls, increasing the service agreement would be a wise idea. Moler also noted that anything that's left unspent on the service agreement come July 1<sup>st</sup> is nonrefundable. Motion by Wolfram, second by Meyer to approve the increasing the service agreement with ICS to \$35,000. Motion carried, all Trustees present voting 'aye'.

Item # 9. Unfinished Business. Moler discussed the lack of safety equipment with the tower, as nothing was included with it. The safety equipment has now been ordered. Moler stated that

the sod over at lift station #2 has been laid. There wasn't quite enough sod, so the small remaining portion was topped with some black dirt and seeded.

Item #10. Superintendent's Report. No report.

Item #11. Attorney's Report. No report.

Item #12. Trustees Report. No report.

There being no further business to discuss, motion by Wolfram, second by Meyer to adjourn. Motion carried, all Trustees present voting 'aye'. Meeting adjourned at 2:39 p.m.

ATTEST:

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Bobby, Wolfram, Jr., Clerk

**Clear Lake Sanitary District  
Standard Monthly Invoices already paid as of August 18, 2014**

Check #	Date	Vendor Name	Amount	Description
EFT	07/23/14	NET PAYROLL	12,270.73	07/23/14 NET PAYROLL
EFT	07/23/14	FEDERAL W/H	5,092.94	07/23/14 FEDERAL WITHHOLDING
EFT	07/23/14	DHS W/H	230.77	07/23/14 DHS WITHHOLDING
EFT	07/23/14	EMPLOYEE HSA CONTRIBUTIONS	180.00	07/23/14 EMPLOYEE HSA CONTRIBUTIONS
EFT	07/23/14	IPERS W/H	6,068.01	07/23/14 IPERS WITHHOLDING
EFT	07/23/14	IA DEPT. REV.	1,979.00	07/23/14 STATE W/H
EFT	08/06/14	NET PAYROLL	13,502.94	08/06/14 NET PAYROLL
EFT	08/06/14	FEDERAL W/H	5,403.94	08/06/14 FEDERAL WITHHOLDING
EFT	08/06/14	DHS W/H	230.77	08/06/14 DHS WITHHOLDING
EFT	08/06/14	EMPLOYEE HSA CONTRIBUTIONS	180.00	08/06/14 EMPLOYEE HSA CONTRIBUTIONS
21258	07/22/14	FARMER'S STATE BANK	66,210.02	LINE OF CREDIT REPAYMENT - LS#2 PROJECT
21259	07/30/14	BMC AGGREGATES, LLC	82.55	ROADSTONE FOR LS#9
21260	07/30/14	ALLIANT ENERGY	820.65	ELECTRIC/GAS
21261	07/30/14	SOUTH SHORE PITSTOP	1,199.11	GAS
21262	07/30/14	ICS HEALY-RUFF	625.00	1ST QTR SERVICE PLAN PYMT
21263	07/30/14	HEARTLAND PAPER CO.	34.65	SPRAY BOTTLES
21264	07/30/14	NORTHERN BALANCE & SCALE	300.00	ANNUAL SERVICE/CALIBRATION - BALANCE/SCALE
21265	07/30/14	IA DEPT OF NATURAL RESOURCES	1,275.00	ANNUAL NPDES FEE
21266	07/30/14	CRESCENT ELECTRIC	57.45	ELECTRICAL TAPE
21267	07/30/14	MUNICIPAL SUPPLY, INC.	2,028.98	PARTS FOR LS#5 REPAIRS
21268	07/30/14	NORTH IOWA COOP	53.33	WEED KILLER
21269	07/30/14	FEDERAL EXPRESS	89.28	SHIPPING CHARGES
21270	07/30/14	NORTH CENTRAL LABS	331.71	LAB SUPPLIES
21271	07/30/14	ESRI	2,000.00	ARC GIS ANNUAL MAINT. FEE
21272	07/30/14	MIDWEST LIQUID SYSTEMS, INC.	1,227.07	LS#8 UST REPAIRS
21273	07/30/14	TERRY FLICK, SNAP-ON TOOLS	678.95	SHOP TOOLS
21274	07/30/14	J&J MACHINE	168.75	BORE/BROACH GEAR - GRIT SYSTEM
21275	07/30/14	TRANS-IOWA EQUIPMENT, INC.	2,094.70	JETTING NOZZLE & LEADER HOSE
21276	07/30/14	FULLERTON, RON	600.00	2014 HSA CONTRIBUTION
21277	07/30/14	FLOYD & LEONARD ELECTRIC, INC.	2.26	WEED EATER AIR FILTER

21278	07/30/14	BREWER ENGINEERING	2,370.00	ENGINEERING SERVICES - HVAC/LIGHTING PROJ.
21279	07/30/14	AVESIS	189.27	VISION INS PREMIUMS
21280	07/30/14	QUALITY PUMP & CONTROL	936.89	SEALS/GASKETS FOR LS#1
21281	07/30/14	GFG INSTRUMENTATION	131.77	GAS DETECTOR REPAIRS & ANNUAL INSPECTION
21282	07/30/14	MIDWEST PIPE SUPPLY	24.00	BOLTS
21283	07/30/14	WIN-911 SOFTWARE	395.00	WIN 911 ANNUAL MAINTENANCE RENEWAL
21284	07/30/14	PRINCIPAL FINANCIAL	929.63	DENTAL INSURANCE PREMIUMS
21285	07/30/14	INTERSTATE ALL BATTERY	75.17	BATTERY FOR BATTERY BACKUPS
21286	07/30/14	CARDMEMBER SERVICES	(178.01)	USA BLUE BOOK - FREIGHT CREDIT
21286	07/30/14	CARDMEMBER SERVICES	(1,000.00)	HAPPY CAMPER RENTALS - DEPOSIT RETURN
21286	07/30/14	CARDMEMBER SERVICES	(155.68)	DOUBLETREE - LODGING CREDIT - MILLER
21286	07/30/14	CARDMEMBER SERVICES	44.91	CASEY'S - LUNCH FOR LS#2 EMERGENCY
21286	07/30/14	CARDMEMBER SERVICES	134.89	AMAZON - OFFICE SUPPLIES
21286	07/30/14	CARDMEMBER SERVICES	4,543.76	ELECTRIC PUMP - SAMPLER FOR TERTIARY BLDG
21286	07/30/14	CARDMEMBER SERVICES	1,789.95	HAPPY CAMPER RENTALS - LS#2 CAMPER RENTAL
21286	07/30/14	CARDMEMBER SERVICES	358.41	CLTEL - PHONE/INTERNET
21286	07/30/14	CARDMEMBER SERVICES	61.62	VTEL - PHONE
21286	07/30/14	CARDMEMBER SERVICES	350.00	HAPPY CAMPER RENTALS - LS#2 CAMPER RENTAL
21286	07/30/14	CARDMEMBER SERVICES	85.09	MCDONALDS - LUNCH FOR EMERGENCY @ LS#2
21286	07/30/14	CARDMEMBER SERVICES	78.98	KRAMER - BOLTS FOR VALVE VAULT - LS#2 EMERG.
21286	07/30/14	CARDMEMBER SERVICES	21.50	VENTURA MART - GAS FOR PUMP @ LS#2 EMERG.
21286	07/30/14	CARDMEMBER SERVICES	61.27	TIGER DIRECT - DIALERS FOR SCADA SYSTEM
21286	07/30/14	CARDMEMBER SERVICES	138.45	VERIZON - CELL/CPU SERVICE
21286	07/30/14	CARDMEMBER SERVICES	462.10	HACH - LAB SUPPLIES
21286	07/30/14	CARDMEMBER SERVICES	10.06	VENTURA MART - FOOD FOR LS#2 CAMPER
21286	07/30/14	CARDMEMBER SERVICES	5.99	VENTURA MART - ICE FOR CAMPER @ LS#2
21286	07/30/14	CARDMEMBER SERVICES	751.36	NC LABS - LAB SUPPLIES
21286	07/30/14	CARDMEMBER SERVICES	62.48	FULL SOURCE - LOCATE PAINT & FLAGS
21286	07/30/14	CARDMEMBER SERVICES	744.74	ULINE - DRUM SPILL KIT
21286	07/30/14	CARDMEMBER SERVICES	49.76	CASEY'S - GAS IN CAMPER @ LS#2
21286	07/30/14	CARDMEMBER SERVICES	70.20	1 SOURCE - ALLEN BRADLEY CONTACT FOR LS#2
21286	07/30/14	CARDMEMBER SERVICES	10.32	ZIEGLER - PARTS FOR PUMP #1 @ LS#6
21286	07/30/14	CARDMEMBER SERVICES	101.70	AMAZON - LAB/SHOP/OFFICE SUPPLIES
21286	07/30/14	CARDMEMBER SERVICES	26.97	KRAMER - BULBS FOR SHOP
21286	07/30/14	CARDMEMBER SERVICES	1,140.35	HACH - REAGENT SET - CHLORINE
21286	07/30/14	CARDMEMBER SERVICES	27.98	KRAMER - WATER NOZZLES
21286	07/30/14	CARDMEMBER SERVICES	142.12	MENARDS - SALT FOR SOFTENERS
21286	07/30/14	CARDMEMBER SERVICES	211.58	KAMAN - VALVE VAULT PIPING
21286	07/30/14	CARDMEMBER SERVICES	258.41	KRAMER - TUBING FOR LAB
21286	07/30/14	CARDMEMBER SERVICES	435.90	MANUFACTURERS EDGE - THICKENER PARTS
21287	07/30/14	MOORE, ANGIE	150.00	JULY CLEANING SERVICES
21288	07/30/14	UNITED HEALTHCARE	8,675.13	HEALTH INSURANCE PREMIUMS
21289	07/30/14	SUPERIOR LUMBER, INC.	2.46	DOOR TRIM
21290	07/30/14	CONSOLIDATED ENERGY	1,585.95	DIESEL - PLANT BARREL
21291	08/07/14	POSTMASTER	1,349.87	AUG BILL MAILING
21292	08/08/14	MCLAUGHLIN, KELLY	50.00	UNIFORM REIMBURSEMENT
21293	08/11/14	PETTY CASH	123.81	PETTY CASH REIMBURSEMENT - OFFICE/POSTAGE
21294	08/11/14	ALLIANT ENERGY	14,707.93	ELECTRIC/GAS
21295	08/11/14	HUBER SUPPLY	116.45	ACETYLENE/WELDING OXYGEN
21296	08/11/14	MARCO, INC.	39.23	JULY COPIER MAINTENANCE FEE
21297	08/11/14	ABSOLUTE WASTE REMOVAL	91.81	AUG WASTE REMOVAL
21298	08/11/14	CONSOLIDATED ENERGY	486.00	DIESEL - PLANT GENERATOR
21299	08/15/14	ENABNIT, RUSSEL	12.19	MEAL REIMBURSEMENT - CONFERENCE
21300	08/15/14	MOLER, KEVIN	87.22	SUPPLY EXPENSE/MEAL REIMBURSEMENTS
21301	08/15/14	MOORE, ANGIE	150.00	AUG CLEANING SERVICES
			<u>168,545.50</u>	

**Clear Lake Sanitary District  
Unpaid Invoices as of August 18, 2014**

Check #	Date	Vendor Name	Amount	Description
PENDING	8/18/14	AHLERS & COONEY, P.C.	1,622.50	SERVICES THRU JULY 19, 2014
PENDING	8/18/14	ALLIANT ENERGY	1,053.57	GAS/ELECTRIC BILLS
PENDING	8/18/14	B&F FASTENER SUPPLY	114.02	SLUDGE HOLDING TANK PARTS
PENDING	8/18/14	BRAKKE IMP., INC.	102.54	MOWER PARTS
PENDING	8/18/14	CLEAR LAKE MIRROR REPORTER	47.65	LEGAL PUBLICATIONS
PENDING	8/18/14	FAREWAY	29.97	OIL FOR LIFT STATION PUMPS
PENDING	8/18/14	FIVE STAR CO-OP	63.97	GRASS SEED/FERTILIZER - LS#2 DRILL SITE
PENDING	8/18/14	FOX ENGINEERING	3,763.71	ENGINEERING SERVICES - LS#2 EMERGENCY
PENDING	8/18/14	G NEIL	67.99	POSTER GUARD
PENDING	8/18/14	HAWKINS, INC.	1,957.66	ACRYLIC POLYMER
PENDING	8/18/14	IOWA NETWORK SERVICES	12.99	HOSTING SERVICE
PENDING	8/18/14	IOWA ONE CALL	65.90	IA ONE CALL LOCATE CHARGES
PENDING	8/18/14	LANDFILL OF NORTH IOWA	212.04	GRIT/WASTE DISPOSAL
PENDING	8/18/14	MN-IOWA ELECTRIC MOTORS	2,400.00	LS#6 PUMP #1 MOTOR REPAIRS
PENDING	8/18/14	NAPA	403.13	PARTS/SUPPLIES
PENDING	8/18/14	PEKIN	549.26	LIFE INSURANCE PREMIUMS
PENDING	8/18/14	SCARROW LAWN & LANDSCAPE	1,934.00	SOD FOR LS#2 DRILL SITE
PENDING	8/18/14	SPRINGBROOK SOFTWARE	334.40	WEB PYMT/CREDIT CARD FEES
PENDING	8/18/14	TEST AMERICA	1,213.50	LAB TESTING
PENDING	8/18/14	UNITED RENTALS, INC.	210.12	ROLLER RENTAL - FOR SOD @ LS#2 DRILL SITE
PENDING	8/18/14	YUNEK LAW FIRM PLC	480.00	LEGAL SERVICES
PENDING	8/18/14	LAUBE, JASON & HEIDI	67.33	REFUND
PENDING	8/18/14	YOST, BENTON	5.84	REFUND
			16,712.09	