

MINUTES OF BOARD OF TRUSTEES: June 16, 2014
CLEAR LAKE SANITARY DISTRICT, CERRO GORDO COUNTY, IOWA

The meeting was called to order by President John Miller at 1:30 p.m. Miller indicated to those present that the meeting was being tape recorded for meeting minute generation purposes only.

Trustees present: John Miller (President)
Tim Clark (Vice-President)
Lothar Meyer (Treasurer)
Bobby Wolfram, Jr. (Clerk)

Absent: Steve Lahner, Trustee

Also present: Kevin L Moler, Superintendent
Taylor Moore, Accountant
Rich Piscopo, Attorney

Item # 1. Approve proposed agenda. Motion by Clark, second by Meyer to approve the proposed agenda. Motion carried, all Trustees present voting 'aye'.

Item # 2. Opportunity for public to speak on items not on the agenda.
No public to speak on items not on the agenda.

Item # 3. Approve May 20th, 2014 Financial Statements. Motion by Clark, second by Meyer to approve the May 20th, 2014 Financial Statements. Motion carried, all Trustees present voting 'aye'.

Item # 4. Approve May 2014 Invoices. Motion by Clark, second by Wolfram to approve all May 2014 Invoices. Motion carried, all Trustees present voting 'aye'.

Item # 5. Approve May 20th, 2014 board meeting minutes. Meyer noticed that "Miller" in the first line of the minutes needed to be changed to "Clark". This was the only change. Motion by Meyer, second by Clark to approve the May 20th, 2014 board meeting minutes with the recommended change. Motion carried, all Trustees present voting 'aye'.

Item # 6. Resolution 14-06, a Resolution authorizing the Superintendent to make purchases related to the temporary and permanent repair or replacement of the Lift Station 2 damaged force main pipe and to secure equipment and contractors necessary to provide continuous and temporary Lift Station 2 operations. Motion by Meyer, second by Clark to approve Resolution 14-06. President Miller called roll with the following results: Wolfram, 'aye', Clark, 'aye', Meyer, 'aye', Miller, 'aye'. Motion carried.

Item # 7. Amendment to Ordinance No. 7, Sewer Rental Ordinance, Article II Sewer Rentals. The amendment increases the sewer pipe maintenance fee for customers connected directly to a collection system owned, operated, and maintained by the Clear Lake Sanitary District. The fee would increase from \$0.50 per 1,000 gallons to \$0.75 per 1,000 gallons. Motion by Clark, second by Meyer to waive the second and third readings and to approve the Amendment to Ordinance No. 7, Sewer Rental Ordinance, Article II Sewer Rentals. President Miller called roll with the following results: Wolfram, 'aye', Clark, 'aye', Meyer, 'aye', Miller, 'aye'. Motion carried.

Piscopo entered at 2:06 p.m.

Item # 8. Lift Station 2 force main pipe emergency response update. Moler briefed the board on the current situation with getting the pipe 'repaired'. A copy of all of the 'daily' email updates is in this project file and will be included with the board meeting minutes when the project is complete. Audio recording of this meeting is also available.

Item # 9. Certificate of Deposit Renewal. Moler explained that there was a CD coming due on June 18th and potentially not renewing it so that the District had funds for the emergency force main repair at Lift Station 2. Clark noted that the District shouldn't have to lose out on interest income to repair the contractor's mistake when they hit the force main at Lift Station 2. Clark recommended taking out a \$400,000 loan for the repairs and renewing the CD. The rest of the Board agreed. Motion by Clark, second by Meyer to renew the CD at the best available rate when the quotes are received. Motion carried, all Trustees present voting 'aye'. Motion by Clark, second by Meyer directing Moler to take out a six month \$400,000 loan to cover the costs of the Lift Station 2 emergency force main repair. Motion carried, all Trustees present voting 'aye'.

Item #10. Unfinished Business. No report.

Item #11. Superintendent's Report. Moler mentioned the possible need to move the regularly scheduled Board Meetings to the third Monday of every month in hopes of Piscopo being able to attend more of the meetings. Piscopo's court days are typically on Tuesday and he couldn't always attend on a regular basis, a switch to Monday meetings might resolve this. The Board agreed and set the next regular Board Meeting for Monday, July 21st, 2014.

Item #12. Attorney's Report. No report.

Item #13. Trustees Report. No report.

There being no further business to discuss, motion by Meyer, second by Wolfram to adjourn. Motion carried, all Trustees present voting 'aye'. Meeting adjourned at 3:11 p.m.

ATTEST:

Bobby, Wolfram, Jr., Clerk

Clear Lake Sanitary District
Standard Monthly Invoices already paid as of June 16, 2014

Check #	Date	Vendor Name	Amount	Description
EFT	05/28/14	NET PAYROLL	12,066.19	05/28/14 NET PAYROLL
EFT	05/28/14	FEDERAL W/H	5,108.56	05/28/14 FEDERAL WITHHOLDING
EFT	05/28/14	DHS W/H	230.77	05/28/14 DHS WITHHOLDING
EFT	05/28/14	EMPLOYEE HSA CONTRIBUTIONS	180.00	05/28/14 EMPLOYEE HSA CONTRIBUTIONS
EFT	05/28/14	IPERS W/H	5,709.33	05/28/14 IPERS WITHHOLDING
EFT	05/28/14	IA DEPT. REV.	1,840.00	05/28/14 STATE W/H
EFT	06/01/14	BANKERS TRUST	394,181.25	P&I REVENUE BOND
EFT	06/01/14	BANKERS TRUST	250.00	AGENT FEE
EFT	06/01/14	BANKERS TRUST	269,553.75	P&I G.O. BOND
EFT	06/01/14	BANKERS TRUST	250.00	AGENT FEE
EFT	06/11/14	NET PAYROLL	13,285.52	06/11/14 NET PAYROLL
EFT	06/11/14	FEDERAL W/H	5,306.08	06/11/14 FEDERAL WITHHOLDING
EFT	06/11/14	DHS W/H	230.77	06/11/14 DHS WITHHOLDING
EFT	06/11/14	EMPLOYEE HSA CONTRIBUTIONS	180.00	06/11/14 EMPLOYEE HSA CONTRIBUTIONS
21131	05/23/14	MOORE, ANGIE	300.00	CLEANING SERVICES
21132	05/29/14	POSTMASTER	220.00	ANNUAL FIRST-CLASS PRESORT FEE
21133	05/29/14	PETTY CASH	96.49	POSTAGE/OFFICE SUPPLIES/CLEANING SUPPLIES
21134	05/29/14	OVIVO USA, LLC	2,572.00	GRIT REMOVAL SYSTEM PARTS

21135	05/29/14	IMWCA	8,419.00	FYE 6/30/15 WORKERS COMP PREMIUMS
21136	05/29/14	AVESIS	189.27	VISION INS PREMIUMS
21137	05/29/14	PRINCIPAL FINANCIAL	929.63	DENTAL INS PREMIUMS
21138	05/29/14	CARDMEMBER SERVICES	86.85	HACH - LAB SUPPLIES
21138	05/29/14	CARDMEMBER SERVICES	135.46	KRAMER - SHOP SUPPLIES
21138	05/29/14	CARDMEMBER SERVICES	6.98	KRAMER - SHOP SUPPLIES
21138	05/29/14	CARDMEMBER SERVICES	121.60	AMAZON - THICKENER OVERLOAD/STARTER
21138	05/29/14	CARDMEMBER SERVICES	6,293.00	EBAY - KSB 20 HP PUMP
21138	05/29/14	CARDMEMBER SERVICES	53.01	CASEY'S - GAS
21138	05/29/14	CARDMEMBER SERVICES	9.33	KRAMER - THICKENER PARTS
21138	05/29/14	CARDMEMBER SERVICES	286.58	CL TEL - PHONE/INTERNET SERVICE
21138	05/29/14	CARDMEMBER SERVICES	61.62	VTEL - PHONE SERVICE
21138	05/29/14	CARDMEMBER SERVICES	325.92	HACH - LAB SUPPLIES
21138	05/29/14	CARDMEMBER SERVICES	71.00	KUM & GO - GAS
21138	05/29/14	CARDMEMBER SERVICES	21.78	KRAMER - BATTERIES
21138	05/29/14	CARDMEMBER SERVICES	3,997.55	DEMTECH SERVICES - EQ BASIN LINER WELDER
21138	05/29/14	CARDMEMBER SERVICES	75.88	VENTURA MART - GAS
21138	05/29/14	CARDMEMBER SERVICES	14.75	KRAMER - LAB VINYL TUBING
21138	05/29/14	CARDMEMBER SERVICES	2,900.00	IA DNR - LAB CERTIFICATION FEE
21138	05/29/14	CARDMEMBER SERVICES	29.99	NORTON - SCADA PC ANTIVIRUS
21138	05/29/14	CARDMEMBER SERVICES	138.45	VERIZON - PLANT CELL/PC SERVICE
21138	05/29/14	CARDMEMBER SERVICES	48.53	AMAZON - OFFICE/LAB SUPPLIES
21138	05/29/14	CARDMEMBER SERVICES	27.25	USA BLUE BOOK - THICKENER PARTS
21138	05/29/14	CARDMEMBER SERVICES	152.26	MIDWEST WHEEL - FLOOR MATS - TRUCKS 1 & 2
21138	05/29/14	CARDMEMBER SERVICES	187.57	FISHER SCIENTIFIC - LAB SUPPLIES
21138	05/29/14	CARDMEMBER SERVICES	55.26	USA BLUE BOOK - THICKENER PARTS
21138	05/29/14	CARDMEMBER SERVICES	439.22	NC LABS - LAB SUPPLIES
21138	05/29/14	CARDMEMBER SERVICES	200.60	CID - PLANT SUPPLIES
21138	05/29/14	CARDMEMBER SERVICES	363.96	NEWEGG - SERVER BACKUP PARTS
21138	05/29/14	CARDMEMBER SERVICES	4,755.39	MICROAGE - SERVER PARTS
21139	05/29/14	B&F FASTENER SUPPLY	337.54	SBR PARTS/SHOP SUPPLIES
21140	06/05/14	POSTMASTER	1,341.79	JUNE BILL MAILING
21141	06/06/14	POSTMASTER	219.02	JUNE BILL MAILING - ADDITIONAL POSTAGE
21142	06/09/14	MILLER, JOHN	166.32	MILEAGE FOR ANNUAL CONFERENCE
21143	06/09/14	MCLAUGHLIN, KELLY	360.90	LODGING/FUEL - ANNUAL CONFERENCE
21144	06/09/14	MOLER, KEVIN	311.36	LODGING - ANNUAL CONFERENCE
21145	06/09/14	PUEGGEL, GRANT	311.36	LODGING - ANNUAL CONFERENCE
21146	06/10/14	PUEGGEL, GRANT	80.00	GAS - TRUCK #2
21147	06/12/14	ALLIANT ENERGY	8,616.07	ELECTRIC/GAS
21148	06/12/14	POSTMASTER	84.00	PO BOX SERVICE FEE
21149	06/12/14	MARCO, INC.	33.72	MAY COPIER MAINT. FEE
21150	06/12/14	ABSOLUTE WASTE REMOVAL	87.44	WASTE DISPOSAL
21151	06/12/14	THE TIRE EXPERTS	479.00	PORTABLE GENERATOR TIRES
21152	06/12/14	CONSOLIDATED ENERGY	1,202.40	DIESEL FUEL - PLANT/PORTABLE BARRELS
			<u>755,589.32</u>	

**Clear Lake Sanitary District
Unpaid Invoices as of June 16, 2014**

Check #	Date	Vendor Name	Amount	Description
PENDING	6/16/14	ALLIANT ENERGY	781.94	GAS/ELECTRIC BILLS
PENDING	6/16/14	AMERICAN SOLUTIONS FOR BUSINESS	762.50	CLSD ENVELOPES
PENDING	6/16/14	AQUA-AEROBIC SYSTEMS	6,326.00	DIGESTER MIXER FLOATS
PENDING	6/16/14	GOODNATURE WORK STOP	159.97	EMPLOYEE BOOTS

PENDING	6/16/14	HAWKINS, INC.	950.58	ACRYLIC POLYMER
PENDING	6/16/14	HUPP ELECTRIC MOTORS	1,687.45	HOIST REPAIRS
PENDING	6/16/14	INDUSTRIAL PIPING SERVICE, INC.	3,991.67	WELDING FOR DIGESTER DIFFUSER PROJ.
PENDING	6/16/14	IOWA NETWORK SERVICES	12.99	HOSTING SERVICE
PENDING	6/16/14	IOWA ONE CALL	57.80	IA ONE CALL LOCATE CHARGES
PENDING	6/16/14	IOWA SPECIALTY HOSPITAL	125.00	DOT PHYSICAL
PENDING	6/16/14	LANDFILL OF NORTH IOWA	50.22	GRIT/WASTE DISPOSAL
PENDING	6/16/14	NAPA	369.44	PARTS/SUPPLIES
PENDING	6/16/14	OFFICE ELEMENTS	73.80	PAPER
PENDING	6/16/14	PEKIN	549.26	LIFE INSURANCE PREMIUMS
PENDING	6/16/14	SOUTH SHORE PIT STOP	602.76	GAS
PENDING	6/16/14	SPRINGBROOK SOFTWARE	321.10	WEB PYMT FEES
PENDING	6/16/14	STATE HYGIENIC LABORATORY	71.00	ANNUAL COLIFORM TEST
PENDING	6/16/14	SUPERIOR LUMBER, INC.	25.74	CONCRETE - LS #6
PENDING	6/16/14	TEST AMERICA	2,013.25	LAB TESTING
			<u>18,932.47</u>	