

MINUTES OF BOARD OF TRUSTEES: March 21, 2017
CLEAR LAKE SANITARY DISTRICT, CERRO GORDO COUNTY, IOWA

The meeting was called to order by President Tim Clark at 1:42 p.m. Clark indicated to those present that the meeting was being tape recorded for meeting minute generation purposes only.

Trustees present: Tim Clark (President)
Steve Nicklaus (Vice-President), Via Teleconference
Bobby Wolfram, Jr. (Clerk)

Absent: Lothar Meyer (Treasurer)

Also present: Kevin Moler, Administrator/Superintendent
Taylor Moore, Accountant
Tom Madden, Engineer, SHE

Item # 1. Approve proposed agenda. Motion by Wolfram, second by Nicklaus to approve the proposed agenda. Motion carried, all Trustees present voting 'aye'.

Item # 2. Opportunity for public to speak on items not on the agenda.
No public to speak on items not on the agenda.

Item # 3. Approve February 2017 Financial Statement. Motion by Nicklaus, second by Wolfram to approve the February 2017 Financial Statement. Motion carried, all Trustees present voting 'aye'.

Item # 4. Approve February 2017 Invoices. Motion by Nicklaus, second by Wolfram to approve the February 2017 Invoices. Motion carried, all Trustees present voting 'aye'.

Item # 5. Approve February 28th, 2017 board meeting minutes. Motion by Nicklaus, second by Wolfram to approve the February 28th, 2017 board meeting minutes. Motion carried, all Trustees present voting 'aye'.

Item # 6. Sanitary Sewer Rehabilitation Project.

- Change Order No. 1, Adjustment (credit) for actual footage lined, (\$1,110.30). Motion by Nicklaus, second by Wolfram to approve Change Order No. 1. Motion carried, all Trustees present voting 'aye'.
- Pay Request #3, \$8,312.50. Madden explained that this is the final pay request, less retainage, and it includes the \$1,110.30 credit from Change Order No. 1. Motion by Nicklaus, second by Wolfram to approve Pay Request #3 in the amount of \$8,312.50. Motion carried, all Trustees present voting 'aye'.
- Resolution 17-05, a Resolution accepting final completion. Motion by Wolfram, second by Nicklaus to approve Resolution 17-05, a Resolution accepting final completion. President Clark called roll with the following results: Wolfram 'aye'; Nicklaus 'aye'; and Clark 'aye'. Motion carried.

Item # 7. SBR Tank Rehabilitation Project. Resolution 17-06, a Resolution approving contracts and bonds and issuing notice to proceed. Motion by Nicklaus, second by Wolfram to approve Resolution 17-06, a Resolution approving contracts and bonds and issuing notice to proceed. President Clark called roll with the following results: Wolfram 'aye'; Nicklaus 'aye'; and Clark 'aye'. Motion carried.

Item # 8. Unfinished Business. Moler explained that a leak was discovered in the LS 3 force main running under farmer's beach road. The leak began to surface and a District employee noticed it. Moler had North Iowa Septic Solutions come in and do an immediate spot repair.

Moler indicated that he believes a rock was lodge in the pipe as it was inserted into the bell in 1999 and over time ‘ground’ a hole through the pipe.

Item # 9. Superintendent’s Report. No report.

Item #10. Attorney’s Report. No report.

Item #11. Trustees Report. No report.

There being no further business to discuss, motion by Nicklaus, second by Wolfram to adjourn. Motion carried, all Trustees present voting ‘aye’. Meeting adjourned at 2:03 p.m.

ATTEST:

Bobby Wolfram, Jr., Clerk

**Clear Lake Sanitary District
Standard Monthly Invoices already paid as of March 21, 2017**

Check #	Date	Vendor Name	Amount	Description
EFT	03/01/17	NET PAYROLL	15,012.39	03/01/17 NET PAYROLL
EFT	03/01/17	FEDERAL W/H	6,218.13	03/01/17 FEDERAL WITHHOLDING
EFT	03/01/17	DHS W/H	230.77	03/01/17 DHS WITHHOLDING
EFT	03/01/17	EMPLOYEE HSA CONTRIBUTIONS	230.00	03/01/17 EMPLOYEE HSA CONTRIBUTIONS
EFT	03/08/17	POSTMASTER	1,358.06	MARCH BILL MAILING
EFT	03/15/17	NET PAYROLL	14,542.08	03/15/17 NET PAYROLL
EFT	03/15/17	FEDERAL W/H	6,180.47	03/15/17 FEDERAL WITHHOLDING
EFT	03/15/17	DHS W/H	230.77	03/15/17 DHS WITHHOLDING
EFT	03/15/17	EMPLOYEE HSA CONTRIBUTIONS	230.00	03/15/17 EMPLOYEE HSA CONTRIBUTIONS
22864	03/03/17	CLEAR LAKE MIRROR REPORTER	139.98	LEGAL PUBLICATIONS
22865	03/03/17	AHLERS & COONEY	100.00	LEGAL SERVICES
22866	03/03/17	SPILMAN, DENNIS	28.68	FEB ON-CALL MILEAGE
22867	03/03/17	AVESIS	212.51	VISION INSURANCE PREMIUMS
22868	03/03/17	MOORE, ANGIE	300.00	FEB CLEANING SERVICES
22869	03/03/17	CULVER-HAHN ELECTRIC	258.06	EQ GAT PARTS
22870	03/03/17	SIMMONS, PERRINE, MOYER PLC	1,553.00	LEGAL SERVICES
22871	03/03/17	SJE RHOMBUS	743.75	CONTROLS UPGRADE PROJ.
22872	03/07/17	MOLER, KEVIN	179.10	BEST WESTERN - LODGING FOR CONFERENCE
22873	03/07/17	PUEGGEL, GRANT	23.08	MEALS - CONFERENCE
22874	03/14/17	BMC AGGREGATES	309.62	GRAVEL - PLANT ROAD
22875	03/14/17	ALLIANT ENERGY	17,897.55	ELECTRIC/GAS
22876	03/14/17	MARCO, INC.	26.01	FEB COPIER MAINT. FEE
22877	03/14/17	ABSOLUTE WASTE REMOVAL	96.54	MAR WASTE DISPOSAL FEE
22878	03/14/17	MOORE, TAYLOR	1,000.00	2017 HSA DEDUCTIBLE REIMBURSEMENT
22879	03/14/17	HANCOCK COUNTY COOP	340.51	GAS
			67,441.06	

Unpaid Invoices as of March 21, 2017

Check #	Date	Vendor Name	Amount	Description
PENDING	3/21/17	ACCELA	462.65	FEB WEB PYMT/CC FEES
PENDING	3/21/17	D.A. DAVIDSON & CO.	500.00	FY '16 EMMA BOND DISCLOSURES
PENDING	3/21/17	EMC NATIONAL LIFE	93.72	LIFE INSURANCE PREMIUMS
PENDING	3/21/17	FAREWAY	139.44	LAB WATER
PENDING	3/21/17	GLEN'S TIRE SERVICE INC.	9.00	CAMERA TRUCK TIRE TUBE
PENDING	3/21/17	HOTSY	22.76	SWITCH
PENDING	3/21/17	IOWA LEAGUE OF CITIES	25.00	CITYSCAPE SUBSCRIPTION
PENDING	3/21/17	LANDFILL OF NORTH IOWA	31.00	WASTE/GRIT DISPOSAL
PENDING	3/21/17	MC2, INC.	80.89	BLDG 30 ELECTRODES - UV CHANNEL
PENDING	3/21/17	NAPA	111.78	PARTS/SUPPLIES
PENDING	3/21/17	PEKIN	509.26	LIFE INSURANCE PREMIUMS
PENDING	3/21/17	PLUMB SUPPLY CO.	21.43	THICKENER LINE PARTS
PENDING	3/21/17	POTTER & BRANT PLC	5,400.00	FY '16 AUDIT FEES
PENDING	3/21/17	SIOUX VALLEY ENVIRONMENTAL	1,561.90	THICKENER FITTINGS/PARTS
PENDING	3/21/17	SUPERIOR LUMBER, INC.	24.86	THICKENER ROOM PIPE INSULATION
PENDING	3/21/17	WILLCO, INC.	765.00	THICKENER VENT PIPE
PENDING	3/21/17	ULFERTS, BRYAN & STEPHANIE	124.65	REFUND
			<u>9,883.34</u>	