

MINUTES OF BOARD OF TRUSTEES: July 17, 2018
CLEAR LAKE SANITARY DISTRICT, CERRO GORDO COUNTY, IOWA

The Public Hearing for the amendment of Ordinance No. 7 was opened at 5:30 pm. No public present for the Hearing and no written or oral comments were presented. Motion by Nelson, second by Wolfram to close the Public Hearing. Motion carried, All Trustees presenting voting 'aye'.

The regular board meeting was called to order by President Steve Nicklaus at 5:32 p.m. Nicklaus indicated to those present that the meeting was being tape recorded for meeting minute generation purposes only.

Trustees present: Steve Nicklaus (President)
Lothar Meyer (Treasurer)
Bobby Wolfram, Jr. (Clerk)
Gary Hugi
Tony Nelson

Absent:

Also present: Kevin Moler, Administrator/Superintendent

Item #1. Opportunity for public to speak. No public to speak on items not on the agenda.

Item #2. Approve June 2018 Financial Statement. Motion by Hugi, second by Meyer to approve the June 2018 Financial Statement. Motion carried, all Trustees present voting 'aye'.

Item #3. Approve June 2018 Invoices. Motion by Wolfram, second by Nelson to approve the June 2018 invoices. Motion carried, all Trustees present voting 'aye'.

Item #4. Approve June 19th, 2018 board meeting minutes. Motion by Wolfram, second by Meyer to approve both June 2018 board meeting minutes. Motion carried, all Trustees present voting 'aye'.

Item # 5. Publication of Minutes. Motion by Hugi, second by Nelson to publish the board meeting minutes without claims. Motion carried, all Trustees present voting 'aye'.

Item # 6. Ordinance No. 7 Sewer Rental Fees, Amendment adding Production Based-Strength Charge for breweries, \$0.649 per barrel of beer produced. Motion by Nelson, second by Meyer to approve the first reading of the Amendment adding Production Based-Strength Charge for breweries, \$0.649 per barrel of beer produced to Ordinance No. 7. Nicklaus called the roll with the following results. Ayes: Nelson, Meyer, Hugi, Wolfram and Nicklaus. Nays: none. Nicklaus declared the first reading passed.

Motion by Hugi, second by Wolfram to waive the second and third readings. Nicklaus called the roll with the following results. Ayes: Nelson, Meyer, Hugi, Wolfram and Nicklaus. Nays: none. Nicklaus declared the waiving of the second and third readings was passed. The Amendment to Ordinance No. 7 will become effective upon its publication in the local paper.

Item 7. UV Disinfection Project. Pay Request #4, \$64,432.85. Motion by Hugi, second by Meyer to approve Pay Request #4. Motion carried all Trustees present voting 'aye'.

Item # 8. Resolution 18-09, a Resolution certifying delinquent sewer accounts as a lien upon the real property serviced by a connection during FY 2018. Motion by Nelson, second by Meyer to approve Resolution 18-09. Nicklaus called the roll with the following results. Ayes: Nelson, Meyer, Hugi, Wolfram, Nicklaus, Nays: none. Nicklaus declared the Resolution passed.

Item # 9. Certificate of Deposit Option. The board reviewed current 'bump' interest rates and decided to take no action at this time.

Item #10. Unfinished Business. No report.

Item #12. Superintendent's Report. Trustee Term: Moler informed the board the county's attorney is working on getting the term shortened from 6 years to 4 years.

Wastewater Treatment Facility Process Tank Rehabilitation Project status. Moler gave an update on the blasting/coating progress.

IPL Emery Generation Station Annual Adjustment. Moler informed the board that the annual CPI (All Urban) adjustment to the contract this year is 1.6% bringing the monthly contract amount to \$22,878.

Staffing. Motion by Meyer, second by Hugi to close the Open session and go into Closed session to discuss at 6:12 pm. Motion carried, all trustees present voting 'aye'. Motion by Meyer, second by Nelson to close Closed session and go back into Open session at 6:50 pm. Motion carried, all trustees present voting 'aye'.

Item #16. Trustees Report. No report.

There being no further business to discuss, motion by Nelson, second by Meyer to adjourn. Motion carried, all Trustees present voting 'aye'. Meeting adjourned at 6:51 p.m.

ATTEST:

Bobby Wolfram, Jr., Clerk

Clear Lake Sanitary District
Standard Monthly Invoices already paid as of July 17, 2018

Check #	Date	Vendor Name	Amount	Description
EFT	05/23/18	NET PAYROLL	20,053.24	05/23/18 NET PAYROLL
EFT	05/23/18	FEDERAL W/H	10,303.03	05/23/18 FEDERAL WITHHOLDING
EFT	05/23/18	DHS W/H	230.77	05/23/18 DHS WITHHOLDING
EFT	05/23/18	EMPLOYEE HSA CONTRIBUTIONS	155.00	05/23/18 EMPLOYEE HSA CONTRIBUTIONS
EFT	05/23/18	IPERS W/H	8,264.86	05/23/18 IPERS WITHHOLDING
EFT	05/23/18	IA DEPT. REV.	2,860.00	05/23/18 STATE W/H
EFT	06/06/18	NET PAYROLL	14,315.26	06/06/18 NET PAYROLL
EFT	06/06/18	FEDERAL W/H	5,372.09	06/06/18 FEDERAL WITHHOLDING
EFT	06/06/18	DHS W/H	230.77	06/06/18 DHS WITHHOLDING
EFT	06/06/18	EMPLOYEE HSA CONTRIBUTIONS	155.00	06/06/18 EMPLOYEE HSA CONTRIBUTIONS
EFT	06/07/18	POSTMASTER	11,087.12	JUNE BILL MAILING
23593	05/24/18	IOWA ONE CALL	45.90	ONE CALL CHARGES
23594	05/24/18	ALLIANT ENERGY	4,643.58	ELECTRIC/GAS
23595	05/24/18	HEARTLAND PAPER CO.	166.48	PLANT SUPPLIES

23596	05/24/18	EMC NATIONAL LIFE	93.72	LIFE INSURANCE PREMIUMS
23597	05/24/18	ZIMMER & FRANCESCO, INC.	6,040.00	THICKENER PUMP
23598	05/24/18	MUNICIPAL SUPPLY, INC.	35.00	METER TOUCHPADS
23599	05/24/18	TUSHA, TED	58.42	ON-CALL MILEAGE
23600	05/24/18	SPILMAN, DENNIS	29.21	ON-CALL MILEAGE
23601	05/24/18	WELLMARK BCBS	11,517.86	HEALTH INSURANCE PREMIUMS
23602	05/24/18	PUEGGEL, GRANT	21.80	ON-CALL MILEAGE
23603	05/24/18	PRINCIPAL FINANCIAL	947.46	DENTAL INSURANCE PREMIUMS
23604	05/24/18	PEKIN LIFE INSURANCE	979.34	LIFE INSURANCE PREMIUMS
23605	05/24/18	CARDMEMBER SERVICES	28.98	KRAMER - SHOP SUPPLIES
23605	05/24/18	CARDMEMBER SERVICES	1.79	KRAMER - SHOP SUPPLIES
23605	05/24/18	CARDMEMBER SERVICES	64.99	THERMOWORKS - THERMOMETER CALIBRATIONS
23605	05/24/18	CARDMEMBER SERVICES	82.28	KRAMER - SHOP SUPPLIES
23605	05/24/18	CARDMEMBER SERVICES	303.03	CLARION LUBRICANTS - OIL FOR SUBMERSIBLE PUMPS
23605	05/24/18	CARDMEMBER SERVICES	105.57	ZIEGLER - PORTABLE GENERATOR HEATING ELEMENT
23605	05/24/18	CARDMEMBER SERVICES	322.14	CL TEL - PHONE/INTERNET SERVICE
23605	05/24/18	CARDMEMBER SERVICES	21.98	AMAZON - OFFICE SUPPLIES
23605	05/24/18	CARDMEMBER SERVICES	7.99	KRAMER - FUNNEL
23605	05/24/18	CARDMEMBER SERVICES	591.63	USA BLUEBOOK - BALL VALVES 5/8 EQ
23605	05/24/18	CARDMEMBER SERVICES	169.93	VERIZON - PLANT CELL/CPU SERVICE
23605	05/24/18	CARDMEMBER SERVICES	61.00	AIR FILTERS INC - SHIPPING ON FILTERS
23605	05/24/18	CARDMEMBER SERVICES	64.11	AMAZON - OFFICE SUPPLIES
23605	05/24/18	CARDMEMBER SERVICES	63.96	KRAMER - LOCATOR BATTERIES
23605	05/24/18	CARDMEMBER SERVICES	4.98	KRAMER - CLAMP FOR WATER TRUCK
23605	05/24/18	CARDMEMBER SERVICES	44.32	KRAMER - LOCATING PAINT
23605	05/24/18	CARDMEMBER SERVICES	801.89	NORTH CENTRAL LABS - LAB SUPPLIES
23605	05/24/18	CARDMEMBER SERVICES	25.99	KRAMER - LS #8 PARTS
23605	05/24/18	CARDMEMBER SERVICES	1,433.84	FERGUSON - BLDG 30 ACTUATORS/SWITCH KITS
23605	05/24/18	CARDMEMBER SERVICES	220.00	IAWEA - ANNUAL CONFERENCE REG. - MOLER
23605	05/24/18	CARDMEMBER SERVICES	63.78	PVC PIPE SUPPLIES - WATER TRUCK PARTS
23605	05/24/18	CARDMEMBER SERVICES	19.54	AMAZON - OFFICE SUPPLIES
23605	05/24/18	CARDMEMBER SERVICES	1,285.71	HACH - LAB SUPPLIES
23605	05/24/18	CARDMEMBER SERVICES	94.47	JM ELLSWORTH CO - WATER TRUCK VALVES
23605	05/24/18	CARDMEMBER SERVICES	8.58	KRAMER - 5/8 EQ PARTS
23605	05/24/18	CARDMEMBER SERVICES	28.73	STARBOARD MARKET - MEETING MEALS
23605	05/24/18	CARDMEMBER SERVICES	11.99	KRAMER - 5/8 EQ PARTS
23605	05/24/18	CARDMEMBER SERVICES	440.00	HACH - LAB SUPPLIES
23605	05/24/18	CARDMEMBER SERVICES	21.99	KRAMER - POWER STRIP
23605	05/24/18	CARDMEMBER SERVICES	220.00	IAWEA - ANNUAL CONFERENCE REG. - FULLERTON
23606	05/24/18	SEH, INC.	4,503.87	SBR TANK REHAB PROJ. ENGINEERING
23607	05/24/18	HDR ENGINEERING	4,166.83	NUTRIENT REDUCTION STUDY
23608	05/24/18	TERRACON CONSULTANTS, INC.	2,390.00	UV DISINFECTION PROJECT - GEOPIER INSPECTION
23609	06/08/18	ALLIANT ENERGY	3,757.68	ELECTRIC/GAS
23610	06/08/18	NAPA AUTO PARTS	125.37	OIL/CLEANER/PARTS
23611	06/08/18	POSTMASTER	90.00	PO BOX ANNUAL FEE
23612	06/08/18	MARCO, INC.	43.55	COPIER MAINT FEE
23613	06/08/18	TESTAMERICA	2,700.00	LAB TESTING
23614	06/08/18	ABSOLUTE WASTE	102.26	WASTE DISPOSAL SERVICE
23615	06/08/18	FIVE STAR CO-OP	171.98	WEED SPRAY
23616	06/08/18	AVESIS	188.99	VISION INSURANCE PREMIUMS
23617	06/08/18	PUEGGEL, GRANT	54.50	ON-CALL MILEAGE
23618	06/08/18	MOORE, ANGIE	300.00	MAY CLEANING SERVICES
23619	06/08/18	NORTH IOWA SEPTIC	2,500.00	EQ HYDRANT/TILE INTAKE MAINT.
23620	06/08/18	CULVER-HAHN ELECTRIC	748.29	WIRE FOR SHOP
23621	06/08/18	HANCOCK COUNTY COOP	304.50	GAS
			<u>126,368.92</u>	

Clear Lake Sanitary District
Unpaid Invoices as of July 17, 2018

Check #	Date	Vendor Name	Amount	Description
PENDING	6/19/18	ACCELA	13,436.95	CREDIT CARD FEES/LICENSE FEE 7/18 - 6/19
PENDING	6/19/18	AHLERS & COONEY, P.C.	4,790.88	LEGAL SERVICES THRU MAY 2018
PENDING	6/19/18	ALLIANT ENERGY	11,433.27	GAS/ELECTRIC BILLS
PENDING	6/19/18	IMWCA	5,823.00	WORK COMP PREMIUM 7/18 - 6/19
PENDING	6/19/18	IOWA ONE CALL	77.60	IA ONE CALL LOCATE CHARGES
PENDING	6/19/18	MID-AMERICA PUBLISHING CORP	19.34	LEGAL PUBLICATION
PENDING	6/19/18	MIDWEST PIPE SUPPLY	444.00	HYDRANT PARTS
PENDING	6/19/18	YOHAN CO, INC.	566.00	3" CLEAN FOR CULVERT MAINT.
PENDING	6/19/18	TAGGE, TIM	68.30	REFUND
			<u>36,659.34</u>	