

MINUTES OF BOARD OF TRUSTEES: October 27, 2014
CLEAR LAKE SANITARY DISTRICT, CERRO GORDO COUNTY, IOWA

The meeting was called to order by President John Miller at 1:30 p.m. Miller indicated to those present that the meeting was being tape recorded for meeting minute generation purposes only.

Trustees present: John Miller (President)
Tim Clark (Vice-President)
Lothar Meyer (Treasurer)
Bobby Wolfram, Jr. (Clerk)

Absent: Steve Lahner, Trustee
Taylor Moore, Accountant

Also present: Kevin L Moler, Superintendent
Rich Piscopo, Attorney
Brian Brewer, Brewer Engineering

Item # 1. Approve proposed agenda. Motion by Meyer, second by Clark to approve the proposed agenda. Motion carried, all Trustees present voting 'aye'.

Item # 2. Approve September 15th, 2014 board meeting minutes. Motion by Meyer, second by Clark to approve the September 15th, 2014 board meeting minutes. Motion carried, all Trustees present voting 'aye'.

Item # 3. HVAC & Lighting Upgrade.

- Change Order No. 2. Moler noted that the change order was for an air separator, which the drawings say was to be removed. No action taken.
- Pay Request No. 5. The amount of the pay request was for \$72,624.65. Moler explained how little has been completed other than the lighting. Motion by Clark, second by Meyer to not pay anything on this pay request and to issue a notice to the contractor to meet Substantial Completion by end of day Monday November 10 or the Board will issue a ten day notice to call the bond. Motion carried, all Trustees present voting 'aye'.

Item # 4. Surveillance System Quote. The quote from River City Communications was for \$29,424 for 20 cameras and 13 recording devices. The quote from ICS for programming and equipment, including two antennas and an additional radio at each site, as well as control panels for each site to keep the recording equipment dust free. The ICS quote came in at \$56,781. This quote includes the District staff installing some of the components, the shelving, control panels, etc. Without the District taking care of this portion of the project the original quote was upwards of \$80,000 from ICS. Moler noted that he has not heard anything from Homeland Security regarding a grant after meeting with them. The Board thought Moler should contact Homeland Security again to see what else needs to be done to be considered for a grant for a surveillance system, considering the price of the project. This item was tabled for further discussion.

Item # 5. Lift Station 5 Easement. Moler said he's still waiting for a document for this easement. This item was tabled until the next meeting.

Item # 6. Construction of Financial Model Quote. Moler noted that he and Meyer met with Chip Schultz from D.A. Davidson regarding investments over a month ago. Moler presented a quote from D.A. Davidson in the amount of \$7,500 for basically budgeting services. Moler recommended to pass on this. No action was taken on this item.

Meyer went on to discuss the possibility of creating a Management Fund to be used for the likes of early retirements and increases in insurance premiums. The Board discussed and will continue to look into this option in the future.

Item # 7. Unfinished Business. Wolfram expressed his concerns with doing sewer connections 17 feet down as was discussed at the last meeting. Moler reassured him that our guys know what they're doing and take every safety precaution to prevent any sort of accident from occurring.

Moler said he hasn't heard anything from any surrounding farmers regarding the sale of farm land lately and mentioned maybe the District needs to revisit the drying bed plans.

Item # 8. Superintendent's Report. Moler stated that our Lab Certification was last week and this is done every two years. With Spilman being gone Moler noted that Tusha and Bacon covered the lab in his absence and did very well with the Lab Certification process.

Item # 9. Attorney's Report. Piscopo noted he sent out the letter to the contractors regarding the Lift Station #2 force main break. He hasn't heard anything from them yet and will follow up in the next week if he doesn't hear anything from them.

Item #10. Trustee's Report. No report.

There being no further business to discuss, motion by Clark, second by Wolfram to adjourn. Motion carried, all Trustees present voting 'aye'. Meeting adjourned at 3:51 p.m.

ATTEST:

Bobby, Wolfram, Jr., Clerk