

MINUTES OF BOARD OF TRUSTEES: February 16, 2015
CLEAR LAKE SANITARY DISTRICT, CERRO GORDO COUNTY, IOWA

The meeting was called to order by President John Miller at 1:40 p.m. Miller indicated to those present that the meeting was being tape recorded for meeting minute generation purposes only.

Trustees present: John Miller (President)
Tim Clark (Vice-President)
Lothar Meyer (Treasurer)
Bobby Wolfram, Jr. (Clerk)
Steve Lahner

Absent: Taylor Moore, Accountant

Also present: Kevin L Moler, Superintendent

Item # 1. Approve proposed agenda. Motion by Clark, second by Lahner to approve the amended proposed agenda. Motion carried, all Trustees present voting 'aye'.

Item # 2. Approve 2015 officers. Motion by Meyer, second by Clark to retain the same officer positions as they were in 2014. Motion carried, all Trustees present voting 'aye'.

Item # 3. Review Lift Station 2 Emergency Force Main project cost recovery status with legal counsel. The board reserves the right to go into closed session pursuant to IAC 21.5(1)(c). Motion by Meyer, second by Clark to enter into closed session as per Iowa Code 21.5(1)(c) at 1:42 p.m. to discuss the recovery status with legal counsel. Motion carried, all Trustees present voting 'aye'.

Wolfram entered at 1:45 p.m.

Motion by Meyer, second by Clark to adjourn closed session. Motion carried, all Trustees present voting 'aye'. Closed session adjourned at 2:02 p.m.

Motion by Lahner, second by Clark to file the petition for the cost recovery of the Lift Station 2 Emergency Force Main Project. Motion carried, all Trustees present voting 'aye'.

Item # 4. Opportunity for public to speak on items not on the agenda.
No public to speak on items not on the agenda.

Item # 5. Approve January 2015 Financial Statement. Motion by Clark, second by Lahner to approve the January 2015 Financial Statement. Motion carried, all Trustees present voting 'aye'.

Item # 6. Approve January 2015 Invoices. Motion by Clark, second by Meyer to approve the January 2015 Invoices. Motion carried, all Trustees present voting 'aye'.

Item # 7. Approve January 19th, 2015 board meeting minutes. Motion by Clark, second by Lahner to approve the January 19th, 2015 board meeting minutes. Motion carried, all Trustees present voting 'aye'.

Item # 8. Resolution 15-01, a Resolution approving the FY 2016 Budget. Motion by Clark, second by Meyer to approve Resolution 15-01, approving the FY 2016 budget. President Miller called roll with the following results: Lahner, 'aye', Meyer, 'aye', Clark, 'aye', Wolfram, 'aye', Miller, 'aye'. Motion carried.

Item # 9. SBR decanter flex joint. Moler explained the need for two new decanter flex joints, but only wants to order one at this time. Moler noted that these joints are expected to last

fifteen years, the two needed are going on eighteen years already. The quote from Aqua Aerobic Systems, including shipping, was in the amount of \$5,752.79 for one decanter flex joint. Motion by Meyer, second by Clark to approve the purchase of the SBR decanter flex joint. Motion carried, all Trustees present voting ‘aye’.

Item #10. Resolution 15-02, a Resolution approving specification, form of contract, date to publish notice to bidders and receiving same, and setting a date for a Public Hearing for the Controls Equipment Procurement project. The notice will be published on February 25th, 2015 with bids being received on March 13th, 2015 before 1:00 p.m. Bids will be opened and the contract awarded prior to the board meeting on March 16th, 2015. Motion by Meyer, second by Lahner to approve Resolution 15-02, approving specification, form of contract, date to publish notice to bidders and receiving same, and setting a date for a Public Hearing for the Controls Equipment Procurement project. President Miller called roll with the following results: Lahner, ‘aye’, Meyer, ‘aye’, Clark, ‘aye’, Wolfram, ‘aye’, Miller, ‘aye’. Motion carried.

Item #11. Review of employee benefits program. Moler and the board discussed options for an Early Retirement Program. This item was tabled.

Item #12. Unfinished Business. No unfinished business to be discussed.

Item #13. Superintendent’s Report. Moler stated that the water tank for nursing the jet truck has been modified to fit in the back of the 1999 IH dump truck. The water tank used to be attached to the 1978 Chevy C60 truck, which was originally used for hauling sludge prior to the Terra Gator. With the modifications to the tank the 1978 Chevy C60 truck is no longer needed. Moler recommended advertising to receive sealed bids for the sale of the 1978 Chevy. The board directed Moler to move forward with trying to sell the 1978 Chevy C60 truck.

Item #14. Attorney’s Report. Moler noted that Piscopo has resigned from his duties with the Clear Lake Sanitary District. The Board tabled replacing Piscopo for the time being.

Item #15. Trustees Report. No report.

There being no further business to discuss, motion by Meyer, second by Lahner to adjourn. Motion carried, all Trustees present voting ‘aye’. Meeting adjourned at 3:30 p.m.

ATTEST:

Bobby, Wolfram, Jr., Clerk

Clear Lake Sanitary District
Standard Monthly Invoices already paid as of February 16, 2015

Check #	Date	Vendor Name	Amount	Description
EFT	01/21/15	NET PAYROLL	12,469.63	01/21/15 NET PAYROLL
EFT	01/21/15	FEDERAL W/H	5,309.99	01/21/15 FEDERAL WITHHOLDING
EFT	01/21/15	DHS W/H	230.77	01/21/15 DHS WITHHOLDING

EFT	01/21/15	EMPLOYEE HSA CONTRIBUTIONS	180.00	01/21/15 EMPLOYEE HSA CONTRIBUTIONS
EFT	01/21/15	IPERS W/H	5,934.31	01/21/15 IPERS WITHHOLDING
EFT	01/21/15	IA DEPT. REV.	1,911.00	02/04/15 STATE W/H
EFT	02/02/15	POSTMASTER	1,344.06	FEB BILL MAILING
EFT	02/04/15	NET PAYROLL	13,420.28	02/04/15 NET PAYROLL
EFT	02/04/15	FEDERAL W/H	5,538.63	02/04/15 FEDERAL WITHHOLDING
EFT	02/04/15	DHS W/H	230.77	02/04/15 DHS WITHHOLDING
EFT	02/04/15	EMPLOYEE HSA CONTRIBUTIONS	180.00	01/07/15 EMPLOYEE HSA CONTRIBUTIONS
21602	01/28/15	ALLIANT ENERGY	2,544.28	ELECTRIC/GAS
21603	01/28/15	ICS HEALY-RUFF	11,458.33	3RD QTR 14/15 SERVICE FLEX PLAN INSTALLMENT
21604	01/28/15	MECHANICAL AIR SYSTEMS	65.00	PRETREATMENT BLDG - BOILER REGULATOR
21605	01/28/15	DEZURIK, INC.	2,108.26	W1 & W2 STORAGE TANK PARTS
21606	01/28/15	J&J MACHINING	133.70	PIN FOR AG CHEM
21607	01/28/15	AVESIS	189.27	VISION INS PREMIUMS
21608	01/28/15	PRINCIPAL FINANCIAL	897.03	DENTAL INSURANCE PREMIUMS
21609	01/28/15	CARDMEMBER SERVICES	9,990.00	AQUA AEROBICS - 2 SBR DECANter FLOATS
21609	01/28/15	CARDMEMBER SERVICES	136.32	INTERSTATE ALL BATTERY - BACKUP BATTERY
21609	01/28/15	CARDMEMBER SERVICES	295.57	CL TEL - PHONE/INTERNET SERVICE
21609	01/28/15	CARDMEMBER SERVICES	67.82	VTEL - PHONE
21609	01/28/15	CARDMEMBER SERVICES	347.85	HITECH WIRELESS - RADIO HEADSETS
21609	01/28/15	CARDMEMBER SERVICES	54.97	KRAMER - SAW BLADES
21609	01/28/15	CARDMEMBER SERVICES	188.82	VERIZON - PLANT CELL/CPU SERVICE
21609	01/28/15	CARDMEMBER SERVICES	65.55	KRAMER - TUBING FOR BLDG 30
21609	01/28/15	CARDMEMBER SERVICES	184.95	EBAY - 1/2" HEAVY RIGHT ANGLE DRILL
21609	01/28/15	CARDMEMBER SERVICES	113.04	NC LABS - LAB SUPPLIES
21609	01/28/15	CARDMEMBER SERVICES	17.45	ZIEGLER - PORTABLE GENERATOR OIL TEST KIT
21609	01/28/15	CARDMEMBER SERVICES	9.17	KRAMER - NUTS/BOLTS/DE-ICER
21609	01/28/15	CARDMEMBER SERVICES	55.80	ZIEGLER - AG CHEM EYE BOLTS
21609	01/28/15	CARDMEMBER SERVICES	224.70	EBAY - CUTLER HAMMER DISCONNECT SWITCH
21609	01/28/15	CARDMEMBER SERVICES	59.94	KRAMER - CONTROL CABINET LIGHTS
21609	01/28/15	CARDMEMBER SERVICES	48.65	AMAZON - OFFICE SUPPLIES
21609	01/28/15	CARDMEMBER SERVICES	196.00	HACH - LAB SUPPLIES
21609	01/28/15	CARDMEMBER SERVICES	32.93	KRAMER - SHOP SUPPLIES
21610	01/28/15	ERA	1,327.66	LAB TESTING
21611	01/28/15	MOORE, ANGIE	150.00	CLEANING SERVICES
21612	01/28/15	ADVANTAGE ADMINISTRATORS	250.00	BENEFIT PLAN DISCRIMINATION TESTS
21613	01/28/15	HAWKINS, INC.	950.58	ACRYLIC POLYMER
21614	01/28/15	ALVINE & ASSOCIATES, INC.	6,960.00	CONTROLS UPGRADE - ENGINEERING
21615	01/28/15	SCHLEUSNER, RANDY	375.00	BALES OF STRAW/USED WATER TANK
21616	01/28/15	POSTMASTER	202.80	STAMPS
21617	02/02/15	DEERY BROTHERS OF AMES, INC.	51,450.00	2014 DODGE RAM SERVICE TRUCK
21618	02/02/15	ELMQUIST TOWING COMPANY	495.00	TOWING FORD SERVICE TRUCK TO DEALER
21619	02/12/15	IOWA SPECIALTY HOSPITAL	210.00	EMPLOYEE MEDICAL TREATMENT
21620	02/12/15	ALLIANT ENERGY	1,999.31	ELECTRIC/GAS
21621	02/12/15	HUBER SUPPLY	178.10	BAND SAW BLADE/IMP 30 JACKET/SUPPLIES
21622	02/12/15	TEST AMERICA	1,180.50	LAB TESTING
21623	02/12/15	ABSOLUTE WASTE REMOVAL	91.81	WASTE REMOVAL
21624	02/12/15	GUSTAVE A. LARSON CO.	37.76	PRETREATMENT BLDG - BOILER REGULATOR
21625	02/12/15	HANCOCK COUNTY OIL	251.22	GAS
			142,344.58	

**Clear Lake Sanitary District
Unpaid Invoices as of February 16, 2015**

Check #	Date	Vendor Name	Amount	Description
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PENDING	2/16/15	BREWER ENGINEERING CONSULTANTS	2,370.00	HVAC/LIGHTING ENGINEERING SERVICES
PENDING	2/16/15	CLEAR LAKE MIRROR REPORTER	31.29	LEGAL PUBLICATIONS
PENDING	2/16/15	CRESCENT ELECTRIC	413.39	BULBS/BALLASTS/TWIRL NUTS
PENDING	2/16/15	ELLIOTT EQUIPMENT	2,503.00	JET TRUCK HOSE/LEADER HOSE
PENDING	2/16/15	FAREWAY	32.20	POP FOR LUNCHEON/OIL FOR PUMPS
PENDING	2/16/15	GRAINGER	12.78	SHOP COMPRESSOR PARTS
PENDING	2/16/15	HAWKINS, INC.	950.58	ACRYLIC POLYMER
PENDING	2/16/15	IOWA NETWORK SERVICES	12.99	HOSTING SERVICE
PENDING	2/16/15	MARCO, INC.	30.49	COPIER MAINTENANCE FEE
PENDING	2/16/15	MECAHNICAL AIR SYSTEMS	725.00	ANNUAL BACKFLOW TESTING
PENDING	2/16/15	NAPA	165.24	PARTS/SUPPLIES
PENDING	2/16/15	NORTH IOWA COOP	240.10	SOFTENER SALT
PENDING	2/16/15	PRITCHARD'S OF CLEAR LAKE	2,370.34	SERVICE TRUCK ENGINE EVALUATION
PENDING	2/16/15	QUALITY FLOW SYSTEMS, INC.	2,509.96	BLDG 30 FILTER SUPPLY PUMP PARTS
PENDING	2/16/15	SPRINGBROOK SOFTWARE	366.70	JAN CC/WEB PYMT FEES
PENDING	2/16/15	WELLMARK BLUE CROSS	11,045.88	HEALTH INS PREMIUMS
PENDING	2/16/15	YUNEK LAW FIRM PLC	384.00	LEGAL SERVICES
PENDING	2/16/15	BAILEY, DIANNE	3.27	REFUND
PENDING	2/16/15	MAYLAND, KEITH & CYNTHIA	31.80	REFUND
			<u>24,199.01</u>	